

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M., December 12, 2011. Couch requested that the roll be recorded, and noted that all commissioners were present as well as Director Clauson and Attorney Myers.

Present:	Commissioner:	Larry Couch, Chairman
	Commissioner:	Tom Easter, Secretary
	Commissioner:	John Smith, Treasurer
	Director:	James Clauson
	Attorney:	Amy Myers
	Fiscal Assistant	Sherry Bennett

Guests: none

#### Approval of Minutes

Board Secretary Easter asked if everyone had received copies of the minutes from the November 7, 2011 Board Meeting and if they had a chance to review them. With everyone affirming that they had received the minutes, Secretary Easter asked if there were any corrections, changes or additions. There being none, he made a motion that the minutes be approved as submitted. Smith seconded, and the motion carried.

#### Financial Report

Board Treasurer Smith reported that \$126,512.14 in tax distributions had been received, bringing the total receipts this fiscal year to \$142,898.47. Clauson added that another \$144,000 should be received this week. Smith referenced the Profit & Loss Report, and suggested the board monitor certain areas for a while. He asked if the district would be exceeding the amount budgeted for health insurance, due to him going on the district's health plan, and fiscal assistant Bennett responded that an amendment may be necessary. Smith expressed concern that the district is already 43% of budget in gasoline, and Clauson explained that the gasoline reserve tank was filled in preparation for hurricane season, and going forward, the trucks would be obtaining gas from the reserve tank, and the gasoline expense should be reduced. Smith asked for other questions or comments regarding the financial reports, and hearing none, he recommended the financial reports be filed for audit.

Easter asked for clarification of the district's use of gasoline storage tanks, and wanted to ensure that the stored gasoline was used completely, and not continually stored. Clauson explained there was only one 450 gallon tank that is topped off at the beginning of hurricane season and used thereafter for the trucks' gasoline needs. Smith asked if the use of the stored gasoline is inventoried as it goes into the trucks and Clauson responded that Skip Valdez keeps appropriate records.

### Old Business

Clauson informed the board that new aviation insurance is in place, and distributed a comparison sheet of the previous and new coverage. He pointed out that the district is saving approximately \$10,000 in premiums and the new policy carries greater coverage. Easter commended Clauson for his efforts in research and obtaining the new policy with the savings to the district. Smith noted that the higher premium was already budgeted and the district could therefore transfer the aerial insurance premium savings to another line item account, such as health insurance.

Commissioner Smith had requested that a PHEREC update be added to the agenda, and Clauson stated he still had not received a response from FAMU regarding the disposition of the property. Myers informed the board that the purchaser of the old airport property is also interested in the lab property. Parker McClellan or Randy Curtis from the airport authority may be contacting Clauson or the board for advice regarding the clean-up and removal of some of the property and the district's contacts at FAMU. Smith added that Beach Mosquito Control District will lose the lease option for the property on December 21. He continued that it was DEP's decision as to whether they will re-advertise the lease availability to government and university programs or if the property will revert to the airport authority. Smith suggested that once the determination has been made as to who would obtain the property, the district should communicate with the party and obtain permission to enter the property to make an assessment. He further commented that because the gate has been locked and the district has not had access to the property, it would be difficult to answer questions the airport authority may have regarding what remains on the property. Easter mentioned the possibility of Clauson or Smith contacting the Panama City Beach member of the airport authority board to ensure he knows the situation and to recruit his possible assistance. Smith added that the district still has an interest in some of the buildings and equipment remaining on the property.

### Attorney Report

Attorney Myers stated that she had nothing to report.

### Director Report

Clauson reviewed the December and January calendars, and noted that Cindy was a judge for the 6<sup>th</sup> grade Breakfast Point Science Fair on December 6 and 7, and has been asked to judge the Three Rivers Science Fair on January 23rd. He related that all commissioners as well as several employees participated in the Beach Christmas Parade on December 17, and he appreciated everyone's involvement. Smith added that the commissioners had the easy job of just showing up. He and Easter commended the district employees and especially Cindy Mulla and Brad Gunn, for their hard work. Smith added that a suggestion should be made to the Optimist Club to have recognition for the best of parade, which he felt the district would have won if this had been in place. Clauson continued by relating a staff meeting would be held December 14, during which he would review the board meeting with the employees. December 17, Brad Gunn will take Santa and Mrs. Claus to Aaron Bessant Park by helicopter, and he would meet him at the park and the district to provide assistance. He confirmed that clearance had been received through the insurance carrier. Clauson reminded the board that the

district will be closed for two weeks for the winter holidays, the next board meeting will be January 9, 2012, and Lee Duke's birthday will be January 15. The board then discussed upcoming meetings and conferences:

- FMCA Fly-In, January 17 through 19, Ft. Myers, Florida: FMCA requested a presentation from the district so Brad Gunn and Skip Valdez will be providing a combined program. With the board's approval, Clauson, Gunn and Valdez will be flying the helicopter to the meeting. The commissioners had no objection.
- FMCA Tallahassee Legislative Days, Tallahassee, Florida, January 24 through 25: Easter expressed he felt it was a waste of time and effort, and Smith concurred that this year, what little remains in State aid reserved for mosquito control will probably stay the same or disappear totally. He added that it was important to attempt to save what the district has. A brief discussion ensued, and the board decided that Smith and Clauson will attend.
- FMCA 2012 Dodd Short Courses, January 30 through February 3 in Ocala, Florida: Clauson said he had not yet received course information, but assumed the courses would remain relatively the same. The commissioners' and directors' caucuses will be held on Tuesday, January 31. Clauson will discuss the event with the employees at the staff meeting to determine who has interest in attending.
- AMCA 78<sup>th</sup> Annual Meeting in Austin, Texas, February 26 through March 1: Clauson asked the commissioners to decide if they would be attending. The commissioners discussed and compared the cost of flying to that of mileage reimbursement, and decided flying would be more cost effective and involve less time. Clauson, Couch and Smith committed to attend and Easter will decide later. Clauson requested that Cindy Mulla be permitted to attend this meeting, to participate in the education outreach segment of the program. The board approved her attendance.
- FSU Mosquito Control Workshop in Panama City, Florida, March 20 through 22: Smith distributed copies of the brochure, and related that additional, more detailed information may be obtained from the web site. He discussed the reasons for the higher cost for attendance and sponsorship, and emphasized that the conference would provide a lot more than those in the past.

Clauson continued with the Director's Report by showing the board a chart provided by Eddie Summers which reflects the district's October to September Three-Year Adulticide Comparison. Easter and Clauson were very complimentary of the report. Clauson related that no service requests had been received since the last board meeting, but the district has continued with the light traps, which will be reduced to three, co-located with the chicken sites, through the next several months. Smith told the board that one of his neighbors related how much he appreciated the mosquito program and the job the district was doing in control.

The board reviewed the listing of items that may or not be shown as district inventory, but were primarily missing parts or have become obsolete, including old computer equipment, radios, printers

and software. With the board's approval, the items on the list will be declared obsolete; however, the State requires the district to offer the items to other mosquito control agencies, then to local governments, then to the public prior to disposal and destruction. Some of the items on the list were briefly discussed, and suggestions for disposal made. Attorney Myers interjected that the board must declare the items as surplus, and Easter moved to do so. He added that the board recognizes the items have little or no remaining value, and recommended that Clauson dispose of the property at his discretion, while following State requirements and with as little cost to the district as possible. Smith seconded and the motion carried unanimously. Myers clarified the proper procedure to follow.

Clauson related that Skip Valdez will be retiring February 28<sup>th</sup>, and February 18 is a possible date for the retirement party. Plans have not been finalized, and Clauson will keep the board apprised. Easter asked if the district will be providing a watch as a retirement gift, which Clauson confirmed would be a maximum cost of \$500.00. Vendors will be asked to provide sponsorship for the retirement event, which will pay for the honoree and his guests, as well as supplement the cost of the meal for each attendee. Easter asked what plans the district had made for a Christmas dinner, and Clauson related that employees had chosen to go to Montego Bay, and each employee will pay for their own meal.

#### New Business

Election of Officers for the calendar year 2012 was discussed, and Easter moved that John Smith be elected Chairman, Larry Couch, Secretary, and Easter will assume the Treasurer position. This follows the rotation of office practice established by the district. Smith seconded and the motion passed unanimously.

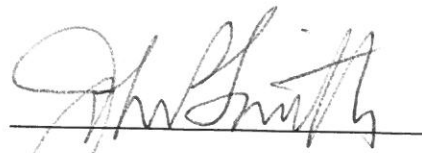
#### Announcements

There were no announcements.

There being no further discussion or announcements Chairman Couch adjourned the meeting at 6:00 P.M.



Larry Couch, Chairman

  
John Smith, Treasurer

Tom Easter, Secretary