

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M., August 12th, 2013. Couch requested the roll be recorded, and noted that all commissioners were present.

|          |                   |                |
|----------|-------------------|----------------|
| Present: | Commissioner:     | John Smith,    |
|          | Commissioner:     | Larry Couch,   |
|          | Commissioner:     | Joyce Dean,    |
|          | Director:         | James Clauson  |
|          | Fiscal Assistant: | Sherry Bennett |

Guests Present:

#### Approval of Minutes

Secretary Dean confirmed that everyone received and reviewed the minutes of the meeting from July 8th, 2013 and asked if there were any corrections. Hearing none, Dean moved the minutes be approved as submitted; Smith seconded, and the motion carried unanimously.

#### Financial Reports

Treasurer Smith referenced the financial reports and commented that there were no significant monies coming in and it looks like there is still a little over \$20,000.00 to be collected. Couch interjected that we did receive some State Funds. Smith went on to report that right now there is \$342,590.34 remaining in the budget. Smith asked if there were additional questions or comments. Hearing none, he recommended the financial report be filed for audit. Clauson brought up the estimated amount for expenditures for the remaining fiscal year and noted that we still need to purchase chemicals.

#### Old Business

Chairman Couch called for Old Business, Audit Adjustments as per Auditor. Clauson began by saying that with the direction of our auditor a journal entry was made to correct the negative amount of \$65,656.46 in the State Fund Balance and then asked Bennett to explain. Bennett reported that we went back to previous years to locate when the negative balance began to accrue. A Journal Entry in the amount of \$89,967.67 was entered to correct the balances between the State and Local Funds. Bennett referred to screen shots, of the chart of accounts before and after the adjustment, and the Trail Balance Reports for June 2013 and July 2013 which showed the corrections by zeroing out the amounts due to and due from other funds between local and state and reflected a positive State Fund balance of \$24,311.21.

#### Attorney Report

No report

#### Director Report

Clauson reviewed the events for August and September; he reported that a Leading Edge Webinar for Map Vision is scheduled for August 19<sup>th</sup> to go over their new software. Dean mentioned that it would be

worthwhile for Mike and Bill Reynolds to attend a board meeting and Clauson interjected that they are willing to come to a board meeting possibly in October. Clauson went on to say that having the Webinar beforehand would somewhat layout the new software to discuss the proposal that was previously presented.

Clauson then reported that he would be off next Wednesday and Thursday the 21<sup>st</sup> and 22<sup>nd</sup>. Monday, September 2<sup>nd</sup> is our Labor Day Holiday. The First Budget Hearing is scheduled for the 4<sup>th</sup>, the advertisement for the Final Budget Hearing will appear in the News Herald on Friday September 6<sup>th</sup> and the Final Budget Hearing is scheduled for the 9<sup>th</sup> of September before our regular board meeting, to begin at 5:01 PM. The certified budget is due in Tallahassee on the 15<sup>th</sup>. Clauson then mentioned that on a side note FDACS is having a public hearing of sorts to discuss the governing Rules for 5E-13 and Chapter 388; one of the things to be discussed is to change the date for the certified budget to be in Tallahassee from the 15<sup>th</sup> to the 30<sup>th</sup> of September. The discussion is on August 30<sup>th</sup> in Apopka, Florida. Smith brought up that Clauson should attend because he had talked to Mike Page and Mike told him that they are going to discuss the new formula for the redistribution of the State Funds. Smith went on to say that they have not made their mind up and there are a lot of loose ends to discuss and since Clauson is on the research advisory board it would be a good meeting for him to attend. Clauson agreed and Smith mentioned he would like to go with him and Clauson said he would get with him to plan travel arrangements. Clauson ended the calendar review by mentioning that we have three birthdays in September; John, Brad and James.

Clauson then went on to the Operations update. Several graphs and reports reflecting July's activities were provided for the Operations Update. During review and discussion, Clauson related that the Reports show the counts are way up but are not extraordinarily high and are actually average. He went on to say that the majority of the collected species are the *Culex Nigripalpus*, which is the vector for West Nile. Clauson reported that we are keeping an eye on that and all of our chickens thus far have been showing negative. Smith wanted to know if Cindy Mulla was the primary person taking care of the Arbovirus Surveillance and Clauson answered yes. Clauson went on to say that Cindy is doing a great job taking over for Dale in the lab as well as doing television interviews. Smith related that he could tell that extra energy was being put in the reports and so forth. Clauson agreed that Cindy was keeping up with it so it doesn't all pile up at the end of the month. Clauson then went on to report that we have had 47 service requests and suspects that the number of requests will increase because it has been so wet. We will probably spray every morning this week and will wait to see what the counts do before we put the helicopter up. Smith said he would like to go on record commending Cindy for what a good job she has done. Clauson referred to the other reports that Eddie Summers provided and said that we are waiting for the counts to go up but we are being proactive which is helping. Clauson reported that we had one Aerial Adulticiding Spray Mission at the East end of the beach and afterwards while cleaning the nozzles the bearing on one of them was rough. Brad and Lee discussed tearing the spray system down and make any necessary repairs, Clauson agreed with them that while we have some time to do any repairs. Clauson related that they ended up rebuilding both of the Micronair spinners and it is good to go.

Clauson then went to the last item of his report and stated that he had mentioned at a previous meeting that he has been asked to sit on the Board for the Mosquito Research Foundation. He went on to say that they are mostly out of California but they want to expand more into Florida. He added that he did

not expect any travel to be involved and that Wayne Gale from Lee County was also asked to be on the board. Clauson wanted to make sure that the commissioners would be okay with it. Smith stated that he thought it was a great opportunity and a short discussion ensued. Clauson expressed his appreciation to the board and said he would keep them informed.

Clauson ended his report by referring to an update on EEE and West Nile that he had provided in the commissioners' packets.

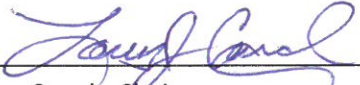
#### New Business

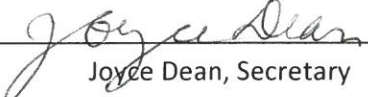
Couch then moved to new business and the Audit Engagement Letter. Clauson brought up the letter of engagement from Tipton, Marler, Garner and Chastain and stated it is basically the same as the last one except for the term of engagement and the estimation of their fees. The term will be for September 30, 2014, 2015 and 2016 with the fees being estimated at \$10,000, \$10,200 and \$10,400 respectively. Couch called for a vote to accept the Audit Engagement Letter, Dean made a motion, Smith seconded and the vote carried without dissent.

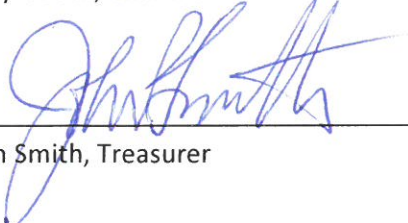
Clauson moved on to the last item on the agenda. Smith reported that he had talked to Jacob Fish with the Saint Andrews Land Company and he verified that they do have the title on the deed to the old PHEREC property at 4000 Frankford Avenue. Smith went on to say that he has approved for us to acquire the remaining items and small building we are interested in. A short discussion ensued and it was concluded that we would wait until closer to October when it is cooler.

#### Announcements

There were no announcements and no further business to come before the board, and Chairman Couch adjourned the meeting at 5:28 P.M.

  
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Larry Couch, Chairman

  
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Joyce Dean, Secretary

  
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John Smith, Treasurer