

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Smith at 5:00 P.M., December 10, 2012. Smith requested the roll be recorded, and noted that all commissioners were present.

Present:	Commissioner:	John Smith, Chairman
	Commissioner:	Larry Couch, Secretary
	Commissioner:	Tom Easter, Treasurer
	Director:	James Clauson
	District Secretary:	Joyce Dean

Guest Present: Phillip Harvey

Approval of Minutes

Secretary Couch confirmed that everyone received and reviewed the minutes of the November 5, 2012 meeting, and asked if there were any corrections. Hearing none, Couch moved the minutes be approved as submitted; Easter seconded, and the motion carried unanimously.

Financial Reports

Treasurer Easter referenced the financial reports and noted that a tax distribution of \$153,506.58 had been received. Smith asked if the \$2326.10 receipt from the Navy Base was the full contract amount and Clauson explained it was for the months of October and November, 2012. Clauson added that he increased the Navy contract by 3%, effective with the October payment. Easter asked if there were additional questions or comments. Hearing none, he recommended the financial report be filed for audit.

Old Business

Chairman Smith apprised the board of the results of the FMCA Board Meeting and the Legislative Committee recommendations regarding the funding issue. He related the funding issue was primarily deferred, but the committee appears to be supporting the proposal that gives the small and medium districts the State money, with none to the larger districts, and a certain amount specified for research. He continued that no one was prepared to vote at that time. Clauson added that the decision would be incorporated into F.S.388, so that it would become an actual law rather than proviso language. Another proposal under consideration would provide the research funds to all Florida universities.

Easter asked if the FMCA board discussed anything regarding the governor's inquiry and research on special districts. Clauson explained that the governor's office is revising the report, and he did not feel there will be negative impact on the special districts during the next legislative session. A brief discussion ensued regarding the possible results of the report.

Clauson reported that he plans to have the inventory of the items brought over from the PHEREC property completed this month. He continued that he requested three additional items, but to date has not received a response from FAMU to his request. Easter asked about the status of the property going to the airport authority. Smith replied that once DEP releases FAMU, the property will revert to the airport authority. He continued that the airport authority has committed to sell the property to the St. Andrews Land Development Company, possibly for \$100.00, based on a contingency when the old airport property was sold to the company. Smith felt that once the property reverts to the airport, there may be a possibility for the District to obtain more items from the site.

Director Report

Clauson reviewed the events for December and January: the helicopter was in the Christmas parade at Pier Park on December 8 and several employees participated; Cindy Mulla is presenting an education program to the scouts tonight; a staff meeting will be held December 12; the helicopter will deliver Santa and Mrs. Claus to Aaron Bessant Park for the Fun Run on December 15; the District will have the annual holiday shut-down from December 24 through January 4; the Mosquito Control I.D. Workshop will be January 10 at FSU; Lee Duke's birthday is January 15; Clauson, Brad Gunn and Duke will attend the FMCA Aerial Short Course (Fly-In) from January 15 through January 17, during which Gunn will make a power point presentation regarding the end-tip on the helicopter blade; the January board meeting will be on the 21st; and the FMCA Dodd Short Courses in Ocala will be January 28 through February 1.

Graphs and reports were provided for the Operations Update. During review and discussion, Clauson related that mosquito counts were lower but there were still some mosquitoes in the traps. Smith asked if the District was continuing with the traps at Conservation Park, and Clauson responded adequate data has been gathered and the traps at the park were discontinued at this time. Clauson continued that he is considering a barrier study along the walking trail for next season. The Monthly Summary Report and the Service Request Log were presented for review and discussion. A Statement of Operations report, including service requests, employee hours for specific activities, material usage, spray routes and supporting graphs, was provided for review and discussion. Clauson related that the trucks have sprayed twice recently. Smith asked about the Rotary traps and Clauson responded they are set out every week at different locations. Trap results have indicated mosquitoes are most active in the evening, and the time for spraying with the trucks may be adjusted accordingly.

Clauson reported that the FMCA meeting was productive and beneficial. Clauson has been asked to handle the local exhibits and chair the Exhibits Committee, as well as serve on the Research Advisory Committee. Cindy Mulla has also been asked to help with the Outreach Committee.

Clauson related his conversation with Holly White, City Clerk for the City of Panama City Beach, regarding their self-insurance program. White stated that, barring a catastrophic illness or accident, the City will probably save money on the program. A discussion ensued regarding the mechanics of the program and Easter once again suggested the possibility of the District merging with the City for insurance purposes. Clauson continued that the City has a three-year contract and will be reevaluating the program after the first year or two. Clauson stated the District may wish to approach the City after

their evaluation. Easter suggested the District just allow the Obama Care (the Patient Protection and Affordable Care Act – PPACA) to cover employee insurance. A brief discussion ensued regarding the PPACA, and Couch suggested the board ask Scott Clemens to attend the February meeting for clarification and updates.

New Business

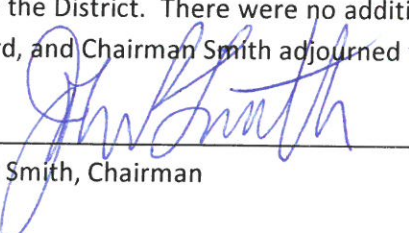
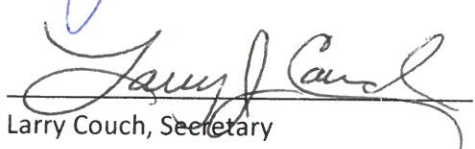
Clauson advised the board that the Aviation insurance premium was reduced from the previous year and coverage has increased. The board discussed the primary coverage, as well as endorsements added this year, including life and disability insurance for the pilot. Smith asked for the specific limits on the primary coverage, and Clauson will provide the information to the commissioners.

Easter had requested an agenda item be added to discuss the secretary/receptionist position, and suggested the District eliminate this position. He continued that fiscal assistant Sherry Bennett would handle the duties, and the District could increase her salary to compensate and still save money by not replacing the full-time position. Easter stated that a part-time person could be hired during the summer months if needed. Clauson related that he was already considering not immediately filling the full-time position until an evaluation could be made if it should be filled with a full-time person, a part-time employee during the busier season, or if the position could be eliminated. Smith related a large part of the rationale in having two persons in the front office was to provide for a cross-trained person in the event of the absence of one. Smith and Couch agreed, however, that the decision should be made based on the Director's recommendations and at the Director's discretion.

Clauson reminded the board the AMCA meeting is from February 24 through February 28, and room reservations and travel arrangements will need to be made. The Dodd Short Courses, from January 28 through January 31, will not require travel arrangements, but hotel reservations and registrations should be completed by January 7. Clauson will therefore need to know if the commissioners plan to attend either or both events.

Announcements

Chairman Smith presented a plaque to Commissioner Easter for his eight years of service to the taxpayers of Beach Mosquito Control District. Smith and Couch expressed their individual appreciation to Easter as well. Easter thanked everyone and stated he enjoyed serving the taxpayers and working with the District. There were no additional announcements and no further business to come before the board, and Chairman Smith adjourned the meeting at 5:50 P.M.


John Smith, Chairman
Tom Easter, Treasurer
Larry Couch, Secretary