

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Larry Couch at 5:01 P.M., on February 11, 2013. Chairman Couch requested the roll be recorded, and noted that all commissioners were present.

Present:	Commissioner:	Larry Couch, Chairman
	Commissioner:	Joyce Dean, Secretary
	Commissioner:	John Smith, Treasurer
	Director:	James Clauson
	Fiscal Assistant:	Sherry Bennett

Guests Present:

Chip Gramling of The Clemons Company

Approval of Minutes

Secretary Joyce Dean confirmed that everyone received and reviewed the minutes of the previous meeting, and asked if there were any corrections. Hearing none, Dean moved that the minutes be approved as submitted; Smith seconded, and the motion carried unanimously.

Financial Reports

Treasurer John Smith referenced the financial reports and commented that we have received about \$90,000. He added that things seem to have slowed down from last month; year to date we have received \$575,702.80 in tax revenue and some miscellaneous funds that were brought in. Smith asked Fiscal Assistant Sherry Bennett what the Excess Funds in the amount of \$16,454.38 was for; Bennett answered that it is money from Peggy Brannon for Excess Fees charged in the previous year. Smith commented that we need to collect about \$406,522.00 and some change and wanted to know if this is the normal course; Director Clauson spoke up and said that Friday we had received another \$137,000 plus which does not reflect on these financials but will show up next meeting. Clauson also said that we are at about 72% of our budgeted amount for tax related receipts. Smith then commented that we still have not received any of the State Funds; Clauson agreed and stated that we have not had any word from the BP money either. Smith stated that the report reflects the amount in our bank accounts and added that if there are no additional questions or comments; it is recommended that the financial report be filed for audit. Chairman Couch then stated that the Financial Report is filed for audit.

Old Business

Chairman Couch then went on to old business, Health Insurance, and asked Chip Gramling to address the board. Gramling started out by introducing himself and presented the renewal for our Health Insurance effective April 1, 2013. He handed out the renewal package and commented that it is a typical renewal package that contains a summary of the plans that we currently have. He went on to explain that the different plans are listed reflecting the current rates and the renewal rates. He referenced the difference in rates and noted that they are delivering a decrease of 5.66% to 5.67%

across the board for every level of coverage whether it is employee, employee spouse, employee child or family coverage. He explained that the main reason for the decrease is demographics and referenced the medical trends contained in the renewal package that affected our rates. He went on to say that what benefited us was hiring a younger male in the 0 to 24 age range and we also had someone move from the 60 to 64 age bracket to age 65 which means that Medicare will now become their primary coverage. He recommended that we remain with the plans we have now since we had a rate decrease and everyone is happy with the plans that are offered. He added that looking at where we are now with Health Care Reform; 2013 is sort of a lull period and 2014 is going to be a different year as far as how you approach health insurance. He reiterated that we may want to stay where we are now and address any changes next year because there is going to be a lot of different choices next year. A lengthy discussion ensued and Clauson brought up that we are looking at renewing again October 1 for one year to align our renewal with our fiscal year and questioned Gramling whether we will be looking at an increase. Gramling answered that yes there will be a slight increase but the rates will be locked in for one year and will probably be a wash unless we had a dramatic change demographically. Gramling also said that another benefit for us is if we renew in October 2013 we may not have to be in compliance with Health Reform until October of 2014 because, the way they understand the Health Care Reform Law, it is not a January 1 change, it is at the date of renewal in 2014. Couch wanted to know the timeframe we would need to make the October 1 change and Gramling said typically they need about forty-five days out so they can pick and design the plans and have everybody enrolled where they want to be by the end of September. He said that they would want to let BCBS know by the first of August that they are anticipating an early renewal and BCBS could help with that. Clauson brought up the board meeting dates and said that we would be looking at one board meeting date to hash it out. Gramling said we would probably want to talk about it at the July board meeting and then have it ready for the August 12 meeting with someone from The Clemons Company present to really talk about it and get the ball rolling by September. Smith and Couch said we are strongly considering it and asked Gramling to put that date on their calendar to attend the August 12 Board Meeting. Gramling then asked for any questions on the renewal; Smith asked again if our plans, including the HSA referencing the deductibles, would be in compliance. Gramling answered yes they think all of our plans will be compliant under the requirements of the law.

Smith then made a motion that we stay with the plan provisions we have now as presented by Gramling; Dean seconded and the motion carried without dissent.

Smith brought up that Gramling was going to talk about the dental and life. Gramling offered a quick explanation of the dental and life coverage and related that there is no increase in premiums. Smith amended his previous motion to include the dental and life; Dean seconded and it carried.

Couch then went to the next item of old business on the agenda, the PHEREC Inventory. Clauson said he had a list of items and asked Smith if this is what he had in mind. Smith said yes and wanted to know if the freezer on the list was a super freezer and made mention that there was no count on the Light Traps. Clauson said it was not the super freezer and that he could get a count on the Light Traps but to do that we would have to pull everything out. Smith said those were the only two things he saw and

everything else looks fine; he also mentioned that this list is in addition to the inventory that we brought over initially. Clauson agreed with Smith that this is just the list from the hot summer week when they went over to PHEREC and is in addition to the initial items previously brought over. Dean wanted to know what we were going to do with these items. Clauson said some of it is being used right now, i.e. chairs, book cases; all of the books are in the storage area up top of the break room. He continued that if we ever built a new building it would be nice to put the library back up with book shelves and have it where we could utilize it because some of the books are really nice. He said we probably won't use a lot of the lab inventory, the bottles and things of that sort. He said that he had entertained the idea to put the word out to the other districts that if they could use some of it. We could possibly sell it or something along those lines. Smith interjected that the ADA aluminum lift is something we might try to sell if we are not going to use it because it cost about \$7,000.00. Clauson said he needed to find out if the phone system is worthwhile to have it installed. Smith mentioned that because storage is such a commodity we may want to consider finding out if Gulf Coast State College would house the library books to avoid any damage to them. Dean brought up that the only equipment we have lent out is to Smith and wanted to know the specifics of the timeframe. Smith stated that there is an annual MOU and it also includes the counties in the western part of the panhandle. For clarification Dean then said if there is some of the equipment that the district needed; at the end of that one year we could get it back for the district to use and avoid having to make a purchase. Clauson agreed and said that he thinks the MOU is up at the end of July. Clauson added on a footnote he remembered hearing at the Fly-In that Jane Bonds had gotten some of the equipment and presumed she had given it to Lee County. Smith interjected that prior to the closure of the lab he was given the authority to transfer the equipment to any source he wanted and that instead of ~~moving~~ transferring it to FSU he decided to give it to BMCD in the event he ~~did not retire with FSU~~ the district would still have the equipment in the long run. He went on to say that at the same time they also approved the transfer of a lot of the high cost meteorological equipment that Jane had purchased through grants to Lee County Mosquito Control and also mentioned that we have some of that equipment here which was not on the inventory, like the Wind Vane. Couch wanted to know if the equipment that went to Lee County was loaned to them or given to them. Smith said it was the same deal as with BMCD the property was transferred to Lee County Mosquito Control. Couch then brought up the selling of surplus property and asked if we may want to go with that route to sell this equipment. Clauson said he did not know if we would be bound by the same process that 388 outlines because we did not purchase any of this equipment and that is something he would have to find out to make sure. Smith said he would be surprised if we were limited in that way because most of this equipment was bought through grants with the State funding some of it and we should be able to offer it to anyone. Couch said he just thought that might be another avenue we could take to get rid of some of it or get some money out of it.

Couch then went to the next item on the agenda, the annual report. Clauson reported that he is working on the annual report, he asked Smith about the chairman's letter, and said he feels sure it will be completed by the next board meeting.

Attorney's Report

With the attorney being absent and nothing to report Couch went on to the item.

Director Report

Clauson reviewed the calendar of events for February and March. He reported that we had one truck in the Mardi Gras Parade and Cindy said it went over very well with a lot of people attending the parade. He went on to report that we are having a luncheon on the 13th for Kyle's birthday and we will have a staff meeting afterwards. Monday the 18th is Customer Appreciation Day sponsored by Direct Insurance and we will have the trailer there and possibly the helicopter. AMCA is at the end of the month and in March we have the Southeast Regional Workshop at FSU on the 5th and 6th. The board meeting is on the 11th and the Legislative Days are confirmed to be on the 18th and 19th. He asked the commissioners to let him know if any were interested in attending so Jeff Stivers can confirm the list with Chris Lyons and Company for the dinner the night before and know who's going to be doing what as far as legislators. Smith wanted to know if Clauson had any idea as to what they are going to be talking about since he had asked Jeff Stivers about the talking points. Clauson said he had not heard but was hoping to hear something soon. Smith said he was sure he wanted to go, Dean was not sure and Couch was doubtful as to if he would be able to go.

Several graphs and reports were provided for the Operations Update. During review and discussion, Clauson reported that it has been pretty quiet as of late and there have not been a lot of mosquitos. The Monthly Summary Report and the Service Request Log were presented for review and discussion. Clauson referenced the reports and said as you can see by the graphs most of the activity is at the Treatment Plant. He went on to say that the specific numbers are on the next page and we only had five service requests. He reported that there has been no route spraying because it has been too cold and windy. A Statement of Operations report was prepared by Eddie Summers and provided for review and discussion, covering the month of January, and included service requests, employee hours for specific activities, material usage, spray routes and supporting graphs.

Clauson then updated everyone on the upcoming AMCA meeting and said everyone is on the same flight and he said that renting a van there is probably the best way to go.

New Business

FMCA Legislative Days was covered previously in the Director's Report.

Clauson brought up that we need to treat the catch basins and related that we have enough money in the budget to cover the Altosid Briquettes purchase in the amount of \$14,879.00. He continued by saying that will get one round of catch basins done which is just over 5000 catch basins. He said that the money is not designated specifically on the Altosid Briquettes line item in the budget, which only has about \$7,000.00; but the bulk of the money in the budget for chemicals is in Dibrom. He continued to say that he is looking at using that money which will not require a budget amendment to move as long as the board is aware of it. The P & L reflects that the money is there to cover this first round of 150 day briquettes and this will probably get us through until July depending on the weather. He went on to say

that will take all of the Dibrom money and at a later date look at doing a budget amendment and transferring the \$30,000.00 we have budgeted for contingency and moving it over to Dibrom. He said right now we have three drums and that will give us enough to purchase about six more drums. Smith wanted to know if moving the contingency funds was the only place to get the money and mentioned that depending on the season you may not need it. Clauson said that he was sure that we are going to need more than three drums of Dibrom because that is just enough to do one spraying. Smith then wanted to know how much money would be left after the Altosid purchase and Clauson said that will deplete the chemical budget. Couch interjected that we have saved a lot of money on the insurances this year and said that there is \$19,000.00 in the insurance account. Couch clarified that if we move the money from Dibrom now we can do it without an amendment because it is in the same category and later when we do an amendment to purchase the Dibrom we can pull the money from wherever we have it. Clauson agreed and said we can then move it from contingency, the \$19,000.00 or wherever it is available with a budget amendment. Smith said he liked that idea because it would be nice to save the contingency money for the helicopter; Clauson said that we are okay with the helicopter there is nothing major repair wise on it and we had budgeted \$22,000.00 for the helicopter and we have \$12,000.00 left. Clauson added that he is anticipating about a \$4,500 bill from Coastal Helicopter and we will be taking it over to Coastal at the end of the month. He then said we can take the money from several accounts to purchase the Dibrom and not touch the contingency. Smith said when we get to the budgeting stage he would like to see us put some money aside as a reserve for the helicopter so if something unexpected were to occur and also set aside money to go toward the building issues and mentioned the leaking roof. Clauson then said in reserves we have \$10,000.00 for future capital outlay and we can use that if we need to. Smith wanted to know if that was the money we were going to use to purchase the lawn mower. Clauson responded by saying that the lawn mower was budgeted for in account 60. He added that we have \$22,000.00 in capital outlay, account 60, and \$5,700.00 of that was specified for a new lawn mower. When we were looking at taking on PHEREC we were thinking about purchasing a zero turn lawn mower but now that is not an issue. Clauson finished up by saying that there is money in the budget that we can move around to purchase the Dibrom. He added that is a good lead in to next year or later on this year when we start the budget process to look hard at building up more money in the contingency and chemical accounts. Clauson also brought up that we never know what the season holds. He touched on last year and the West Nile issues and mentioned that there is a lot of talk about spraying for mosquitoes and getting on it right away to stay ahead.

Smith made a motion to approve the Altosid purchase, Dean seconded and the motion carried without dissent.


Clauson then brought up the lawn mower purchase which was the last item on the agenda. He said Brad shopped around and they discussed purchasing one on a state contract. Clauson described the mower for \$3,725.00 as a John Deere Select Series X320 Tractor with a 54 inch cut deck, 22 horse power and comes with a four year or 300 hour warranty. He added that we will be able to use it to bring the helicopter in and out. Couch said it is roughly \$3,300 under budget; Smith added that a motion is not needed because the purchase is under \$5,000.00.

Announcements

Chairman Couch called for any other announcements. A short discussion ensued about the upcoming AMCA meeting and travel arrangements.

With there being no other announcements and no further business to come before the board, Chairman Couch adjourned the meeting at approximately 5:45 P.M.


Larry Couch, Chairman


John Smith, Treasurer


Joyce Dean, Secretary