

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M., July 8th, 2013. Couch requested the roll be recorded, and noted that all commissioners were present.

Present:	Commissioner:	Larry Couch, Chairman
	Commissioner:	Joyce Dean, Secretary
	Commissioner:	John Smith, Treasurer
	Director:	James Clauson
	Attorney:	Amy Myers
	Fiscal Assistant:	Sherry Bennett

Guests Present: Warren Simms
Curtis Chastain
Lee Duke

Approval of Minutes

Secretary Dean confirmed that everyone received and reviewed the minutes of the meeting from June 10th, 2013 and asked if there were any corrections. Hearing none, Dean moved the minutes be approved as submitted; Smith seconded, and the motion carried unanimously.

Financial Reports

Treasurer Smith referenced the financial reports and commented that we had received another big draw and now lack another \$20,359.00 for the full allotment. The P & L shows that we have \$422,000.00 as of July 5th. Smith asked if there were additional questions or comments. Hearing none, he recommended the financial report be filed for audit.

Chairman Couch then stated that if everyone is in agreement we will move the 2011/2012 Audit up on the Agenda from New Business and let the Auditors give their report so that they will not be held up.

At that time Curtis Chastain introduced himself and Warren Simms to the board and handed out a copy of the Financial Report for Fiscal Year ending September 30th, 2012 to each one in attendance. Chastain began by giving the board a brief overview of the information contained in the report. He related that the information on page seven reflects total assets of \$878,000.00. He went on to point out that in the special revenue fund there is an \$89,968.00 liability due to the general fund; which reflects the same amount as a receivable. He added that because of that payable you have a deficit fund balance of \$65,656.00 which means the liabilities are more than the assets. Smith questioned what the internal payables are and Chastain explained that it is funds owed to the general fund from the special fund which could be an accumulation based on payments over time. He went on to say that it is funds owed to the general fund from the special fund for past state purchases that were paid for with funds from the general fund. A discussion ensued and Clauson concluded that we could go back and take another

look as to where this amount could have come from. At that time Chastain continued with his report and asked if there were any other questions. Couch spoke for the board and expressed appreciation for the work they do. Chastain ended by relating to the board that as of June 1st, 2013 Jim Garner has retired and Chastain will be the senior partner over our future audits.

Old Business

Chairman Couch then called for old business and brought up the Director's Evaluation; Myers reported that the average of the scores from all three commissioners reflect that Clauson is continuing to improve and his scores were higher than last year. Myers again recommended that the board revisit the criteria for the evaluation so it does not become stale as the district changes. She ended by saying that based on the current criteria he is continuing to do a better job. Dean added that the director's evaluation is something that she would like to be placed on the agenda for a future meeting; possibly after the budget process. Clauson thanked the board and expressed his appreciation for the employees. He added that he realizes it is a team effort.

Couch moved on to the Entomologist Position. Clauson related that he has offered the job to Mike Riles, who everyone is familiar with and who had previously interned with us. He continued that Mike will come on board in January and in the meantime Cindy could fill in to help with those duties. Clauson added that he will send letters to the other applicants thanking them for their interest. Couch wanted to know if there would be any legal issues with hiring on Mike Riles and Smith wanted to know if they needed any kind of evaluation or scoring of the other applicants. Myers related that she did not think there would be a problem and added that the board gets to pick the hiring process and any reasonable process would be upheld. Clauson interjected that he did not foresee any problem since Mike had actually worked at the job as an intern before he was hired on to do the job. Myers stated that giving preference to an employee from within, someone that is dependable is a good business decision. Couch ended the discussion by affirming that Mike Riles will come on board in January.

Couch then went to the next item, Budget/TRIM, Tentative Millage Rate Set. Clauson began by saying that we are at the point of setting a tentative millage rate for the certification of taxable value form DR420 that will be submitted back to the property appraiser's office. He related that we now have the actual certification figure from the property appraiser of the taxable value that came out on July 1st and referred to an updated spreadsheet using the actual figure of \$6,791,073,851 that was provided in their packet. Clauson added that based on the budget we would need to increase the millage rate to .2487. He continued by saying that the grand total of the submitted budget is \$1,682,439.00 and if it were raised to .2487 it would generate \$1,688,940.00. A lengthy discussion ensued regarding certain line items listed on the budget and the millage rate. Clauson related that he was thinking based on the timeframe of the TRIM process of having the first budget hearing on Wednesday, September the 4th, and advertise for the final budget hearing on September 6th, which would be according to guidelines two days before the date of the final hearing on September 9th after the regular meeting. Myers expressed concern as to when the School Board's meeting dates were scheduled. Clauson then reiterated that the tentative millage rate will need to be stated on the DR420 that goes back to the property appraiser by August 5th. After more discussion and figuring it was concluded that the tentative millage rate would be

set at .2270. Dean made a motion to adopt the tentative millage rate of .2270, Smith seconded. For clarification Couch stated that he had a motion and a second to adopt the tentative millage rate of .2270 for the fiscal year of 2013/2014 and called for a vote which was unanimous in favor. At that time Couch made a motion to adopt the tentative budget for fiscal year 2013/2014, Smith seconded and the motion carried.

Attorney Report

Attorney Myers related that she had no report. Smith questioned the \$24,000.00 BP money and Myers stated that they have never gotten an offer from BP and that BP has not made an offer on any of the ad valorem based claims and it is more than likely proceeding to litigation.

Director's Report

Couch called for the Director's Report and Clauson began with the calendar review. He related that the Detailed Work Plan is due in Tallahassee July 15th. Cindy will be at Woodlawn Church on the 18th for their Quest Camp. In August Joyce's birthday is on the 2nd, the DR420 is due back to the property appraiser on August 5th, the board meeting is on the 12th and the MapVision Webinar is on the 13th. Clauson said he would let everyone know the time of day the webinar will take place. Clauson also requested to have the 21st and 22nd off to take his daughter back to college.

Clauson then moved on to the Operations Update. Several graphs and reports reflecting the activities of June were provided for the Operations Update. During review and discussion, Clauson related that up until now it has been slow mosquito wise and there has been no virus activity. The chickens are still being bled every week. Clauson added that with all of the rain he suspects the counts will come up. He also related that Channel 7 News was out today and interviewed Cindy; which will probably air on the six o'clock or ten o'clock news. Clauson went on to say that a fellow from the News Herald called him to discuss the effects from all of the rain. Dean interjected that both television stations had an advisement from the Health Department regarding all of the rain on their websites. Referring to the service request log Clauson stated that we have received a lot of phone calls regarding abandoned pools and mentioned that he had gone on a few of the requests himself. Smith questioned some of the information on one of the reports and Clauson said that the date the report was produced could have something to do with the information it contains. Clauson stated that we have been spraying and that he would check on the information in question.

New Business

Couch moved on to New Business and Clauson brought up the State and Local budget amendments that need approval. A short discussion ensued and Couch called for a motion to accept the budget amendment for the Local Funds; Smith made the motion, Dean seconded and the motion carried. At that time Couch called for a motion to accept the budget amendment to the State Funds; Dean made a motion, Smith seconded and the motion carried.

Clauson then related to the board that he recently found out that the building he had previously checked into as being a possible new location for the district is not available for sale at this time and

could only be leased. Clauson went on to say that particular property may not come up for sale for another ten years, but he had received information showing some other parcels that were available at the Commerce Park and a short discussion ensued.

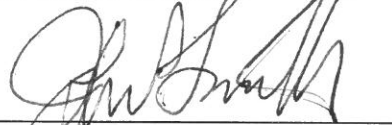
Myers questioned if the board wanted her to attend both of the budget hearings and prepare the motions. The board was in agreement that Myers would attend both of the meetings.

Announcements

With there being no further business to come before the board and no announcements, Chairman Couch adjourned the meeting at 6:27 P.M.



Larry Couch, Chairman



John Smith, Treasurer



Joyce Dean, Secretary