

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Smith at 5:00 P.M., November 5, 2012. Smith requested the roll be recorded, and noted that all commissioners were present. There were no guests.

Present:	Commissioner:	John Smith, Chairman
	Commissioner:	Larry Couch, Secretary
	Commissioner:	Tom Easter, Treasurer
	Director:	James Clauson
	Fiscal Assistant:	Sherry Bennett

Approval of Minutes

Secretary Couch confirmed that everyone received and reviewed the minutes of the October 8, 2012 meeting, and asked if there were any corrections. Hearing none, Couch moved the minutes be approved as submitted. Easter seconded, and the motion carried unanimously.

Financial Reports

Treasurer Easter referenced the financial reports, noted that the Profit and Loss Budget vs. Actual report had been amended, and asked for an explanation of the amendment. Fiscal Assistant Bennett related that 99.001 Future Capital Outlay (Reserve) and 99.003 Cash Balance to be carried forward (Reserve) were inadvertently omitted from the first report. She continued that the 52.2 Dibrom figure was corrected on the amended report to \$42,861.59. Easter asked if there were questions or comments. Hearing none, he recommended the financial report be filed for audit.

Old Business

Director Clauson informed the board that he polled the employees to determine interest in a District sponsored fitness program, and six were interested in participating. The CPA firm has confirmed that as long as the District pays for the program directly to the provider, it will not be a tax liability for the employee. Discussion ensued, including accountability of the minimum required participation, the concern about some employees receiving a benefit that others are not, the possibility of extending employee lunch period for the program, various options for the fitness program and the problems resulting from using different programs. Easter then moved that the District provide \$15.00 per month, per employee, with a minimum participation of twice per week at a business providing a fitness program of the employee's choice, commissioners excluded. Further discussion followed, and the motion was amended to encourage participation eight times per month, for a trial period of six months, with the program to be reevaluated at the end of that period. Couch seconded, and the motion passed unanimously.

Clauson updated the board on the FMCA Annual Meeting in Sandestin, November 11 through 14. He stated that Commissioners Smith and Couch will be attending, along with himself, and some employees who will attend the lesser-cost one-day session. Clauson will be moderating Monday afternoon, and Dale Martin will be making a presentation. Due to the close proximity of the meeting, there won't be

any overnight expenses, no gas reimbursement or per diem paid. Transportation details were discussed. Smith reviewed proposals that were being considered by the legislative committee that will be addressed during the board meeting segment of the program on Sunday regarding future funding and research. Smith will update the commissioners at the December meeting with the results of the legislative committee's recommendations to the FMCA board meeting in Sandestin. Clauson asked if the commissioners would like to take a position on the proposals and direct Smith to relate their stance. Smith explained the options would probably be: (1) for the legislative committee to seek the restoration of the \$2.16 million for state aid to mosquito control and allow mosquito control programs to determine how they use the funds, with the money going to small and medium mosquito control programs; (2) the money will go to the small and medium programs, with approximately \$540,000 set aside for research and 5% of the money for DACS to administer the program; (3) the districts and programs that received funding last year would receive approximately half of that amount, with IFAS receiving a 400+/-% increase from last year. Clauson added that under option two, a possibility of lowering the amount to approximately \$250,000 for research might be a consideration. Easter moved that the board endorse option one, and that this support of option one be related to the legislative committee and subsequently to the FMCA board during the meeting Sunday in Sandestin. Couch seconded, there was no further discussion, and the motion passed unanimously.

Clauson related the District received letters from the Department of Revenue regarding Truth in Millage, which state the District has fulfilled all the requirements necessary to receive funding. He thanked fiscal assistant Bennett for her assistance in meeting these requirements. Clauson added he anticipates receiving the first check from the tax collector's office in mid-November. In response to Smith's inquiry, Clauson confirmed that the District had cashed in the certificate of deposit previously discussed.

Smith reminded the commissioners of the discussion held during the last board meeting regarding his new business, Public Health Entomology Services. He related that he took the issue of a possible conflict of interest to an attorney with the Commission on Ethics. The conflict would arise if Smith provided a service from his own private business to the District; however, an exception will allow this, as long as the same service is not provided within the jurisdiction of the District's area and boundaries. Based on this information, the attorney provided a letter in which she stated Smith's involvement was exempt, and instructed him to complete Form 4A Disclosure of Business Transaction, Relationship or Interest. Smith presented the form to the Board for appropriate notification and filing. Clauson added that Board Attorney Amy Myers confirmed Smith's contact with the Ethics Commission Attorney was appropriate and the filing of Form 4A was sufficient. Easter commented that he anticipated the exception ruling from the Commission on Ethics, but wanted to remind the board of the expression "things are not what they are, but rather what they are perceived to be". He continued that he feared this action could cause some public criticism. Smith stated he was making every effort to mitigate concerns, such as, attendance by District employees at any training session his business provides is optional – there is no requirement for them to attend. Easter asked who decides which employees attend and Smith responded that the Director decides; however, the employees must want to attend; it will not be a requirement.

Smith discussed the Mosquito Identification Workshop to be held January 10, 2013 at FSU, provided by his company. The workshop will be offered to all the mosquito control programs in the Panhandle, as well as the military bases within a two-hour commute. Smith continued that he will be providing the Mosquito Control Workshop in March, as he did last year, which will be scheduled for two days. In response to Easter's question, Smith responded that the I.D. class would cost \$150.00 for early registration per person. The cost for the conference attendance in March has not yet been determined. Easter again asked who decides which employees attend, and Clauson replied that it would be based on who needs the training. Couch asked how the training compared to the Dodd Short Courses, and Smith responded that although the I.D. workshop is an introductory class, it will include information and training that would be beneficial to more experienced mosquito control employees as well. A brief discussion ensued regarding which employees would benefit from the workshop.

Director Report

Clauson reviewed the events for November: Cindy Mulla will be teaching at Patronis Elementary this week; election day is tomorrow; staff meeting on November 7; the District will be closed Monday, November 12 for Veterans' Day; Phillip Harvey, Sherry Bennett and Larry Couch have birthdays in November; FMCA Fall Annual Meeting in Sandestin from November 11 through November 14; Mulla is providing a tour of the District for second grade students from Patronis on November 15; the District will be closed for Thanksgiving holidays November 22 and 23; Clauson will be taking vacation days during the week of Thanksgiving. December events: the District will once again have the helicopter in the Christmas parade at Pier Park on December 8 and provide helicopter transport for Santa and Mrs. Claus to Pier Park on December 15 for the Fun Run and benefit of Arnold High; board meeting on December 10; the District will be closed for the holiday shutdown from December 24 until January 4. January events: the Mosquito Identification Workshop will be held on January 10; the January board meeting will be on the 14th; Lee Duke's birthday will be January 15; FMCA Aerial Short Course (Fly-In) will be from January 15 through January 17; the FMCA Dodd Short Courses will be January 28 through January 31. Clauson related that the transport of Santa and Mrs. Claus by the District helicopter has been cleared with the insurance company. He added that Darrell Sellers from Arnold High was most appreciative of the District's participation, and expressed his desire to publicize the District's assistance.

Clauson informed the board that FAMU intended to discard anything remaining at the PHEREC property, and gave approval for the District to get anything needed. Clauson, Smith and District employees worked several days, extremely hard, to bring the equipment and supplies to the District. He stated everything would be stored until a determination can be made what can be used at the District, what might be given to other districts, or how to otherwise dispose the items. He referenced a letter from the District requesting specific items and the letter from FAMU approving same. A discussion ensued regarding the equipment and other items that were brought to the District, as well as the items remaining to be picked up. Clauson requested FAMU advise us when the items could be picked up. It is uncertain at this time if the District will be able to obtain one of the smaller buildings. He is in the process of obtaining a quote for moving the building.

Several graphs and reports were provided for the Operations Update. During review and discussion, Clauson pointed out the Treatment Plant, followed by 14th Street, shows the highest mosquito counts, but all traps reflect a reduction. There were only eight service requests in October. Clauson stated two chickens, one at the Treatment Plant and one at Ed's Sheds were confirmed positive with West Nile, and there is a possibility the District will spray again this week.

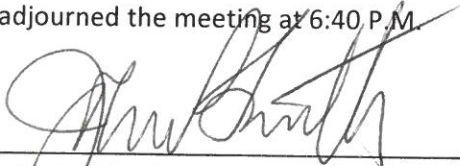
New Business

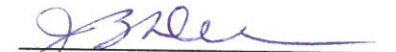
The Governor's Office Agency Profile Report was reviewed and discussed. Clauson related a telephone conversation he had with Jeffery Woodburn, Deputy Policy Director, during which Clauson attempted to explain and clarify the differences between special districts and county programs. Smith discussed several areas of concern and obvious errors in the report that need to be addressed. Clauson stated he will be preparing a response to the report. A lengthy discussion ensued regarding the possible ramifications of the report and suggestions for Clauson to use in his response.

Easter related that the City of Panama City Beach has changed insurance procedures which will apparently represent a sizeable savings. Clauson stated he believes they are moving to self-insurance, but he will obtain more information and let the board know. A brief discussion followed regarding the District's previous attempt to join with the City for better insurance rates and the problems encountered. Clauson also told the board that the City does not participate in a wellness program at this time.

Announcements

There were no announcements and no further business to come before the board, and Chairman Smith adjourned the meeting at 6:40 P.M.



John Smith, Chairman

Tom Easter, Treasurer

Larry Couch, Secretary