

The First Budget Hearing for Fiscal Year 2013/2014, of Beach Mosquito Control District, was called to order by Chairman Couch at 5:01 P.M. Wednesday, September 4th, 2013 with all commissioners, the director and attorney present.

Couch began the meeting by announcing the items for discussion one being the proposed millage rate for fiscal year 2013/2014 set at .2270 and stated that it exceeds the rolled back rate by 1.55%. Couch added that the Board finds this millage rate is necessary and appropriate to fund the District's proposed expenditures for Fiscal Year 2013/2014. Couch continued by explaining that the main reason for the increase is due to the current condition of the district's building and location; plus making sure we don't fall short on funds for enough chemicals to take care of our responsibilities due to past health concerns for the public. Couch then opened the floor for discussion.


Smith began the discussion by stating that at this meeting we are adopting a tentative millage rate to be voted on at the Final Budget Hearing. Smith continued by saying that he had supported the increase of the tentative millage rate with the understanding that we would be looking at it closer; taking into account where we will stand at fiscal yearend. Smith then referenced information he had received from Fiscal Assistant Bennett regarding estimates for carryover and shared it with the board. He brought up an estimated carryover amount of about \$230,000 and said that he did not see that amount factored into the budget. Smith went on to say that he had questions about other line items and could not support passing the proposed tentative millage rate at a 58% tax increase and felt it was too high of a percentage increase. Smith finished by adding that he was in support of an increase and felt that a more suitable rate would be .1979 which is a 37% increase. Smith went on to explain the factors in determining how he had reached his decision mentioning certain line items, touching on the pay plan he expressed appreciation for the district's employees and brought up the new MapVision Program as being one of the factors involved as well as the estimated carryover amount. Dean then stated that she had sat in on the webinar with Leading Edge promoting MapVision and felt that the new program would be a great advancement with its cutting edge technology and very advantageous for the district by continuing to give us the edge in being superior over Bay County. She expressed some past concerns with MapVision mentioning that she would not be as upset with it going away and emphasized that she would be more concerned if the COLA for the employees was compromised. Dean stated that the district did not have a turn over due to its good employees. Couch expressed his concerns and reiterated his support for the increase in the millage rate to be at .2270.


A lengthy discussion ensued and ended with Chairman Couch calling for a motion to approve the proposed Tentative Millage Rate for FY 2013/2014 at the rate of .2270. Dean motioned for the approval of the tentative millage rate being .2270 and Couch seconded. The motion for approval carried with Smith expressing opposition.

At that time Couch called for a vote on the Tentative Budget for Fiscal Year 2013/2014 in the amount of \$1,682,439.34. Dean made a motion for approval of the Tentative Budget and Couch seconded. The vote carried for approval with Smith opposing.

There being no further business for the First Budget Hearing, Chairman Couch adjourned the meeting at 5:55 P.M.


Larry Couch, Chairman


Joyce Dean, Secretary


John Smith, Treasurer

The Final Budget Hearing and the Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:01 P.M. Monday, September 09th, 2013. Couch stated that prior to our Regular Meeting we will hold the Final Budget Hearing for our final Millage Rate and Budget and then requested the roll be recorded, and noted that all commissioners, the director and attorney were present.

Chairman Couch stated it is now 5:01 and opened the Final Budget Hearing. Couch stated that the first thing to approve is the millage rate proposed at .2270 which exceeds the rolled back rate by 1.55%, and added that the Board finds this millage rate is necessary and appropriate to fund the District's proposed expenditures for Fiscal Year 2013/2014. Couch called for any Public Comments. There were no Public Comments and Couch announced the District had tentatively adopted a .2270 millage rate which is 1.55% over the rolled back rate of .1466%. Dean made a motion to approve the millage rate being set at .2270 and would generate \$1,549,831 in revenue and Couch seconded.

Attorney Myers read aloud Resolution 13-01 levying a Millage Rate of .2270 for Fiscal Year 2013/2014 and providing an effective date: Fiscal Assistant Bennett called roll for the vote; Commissioner Smith voted no, Commissioner Dean voted yes and Commissioner Couch voted yes. Couch stated the Millage has been set at .2270.

At that time Attorney Myers read aloud Resolution 13-02 adopting a budget for Fiscal Year 2013/2014 in the amount of \$1,682,439.34 and providing an effective date. Chairman Couch announced that the total amount of the proposed budget is \$1,682,439.34, which is the amount the Board finds necessary and sufficient to fund the District's proposed programs and commitments for Fiscal Year 2013/2014 and called for any Public Comments or comments from the commissioners. There were none and at that time Dean made a motion to approve the Fiscal Year 2013/2014 Budget. Couch seconded. Fiscal Assistant Bennett called roll for the vote; Commissioner Smith voted no, Commissioner Dean voted yes and Commissioner Couch voted yes. Chairman Couch then stated that the Budget for the total amount of \$1,682,439.34 for Fiscal Year 2013/2014 has been approved.

At that time the Chairman moved onto the Regular Board Meeting Agenda.

Approval of Minutes

Secretary Dean confirmed that everyone received and reviewed the minutes of the August 12th, 2013 regular Board Meeting, and asked if there were any corrections. There being none Dean made a motion that they be approved. Smith seconded, and the motion passed without dissent.

Financial Reports

Treasurer Smith referenced the financial reports and stated that not much had changed. He mentioned that there is still an amount of \$20,238.70 to be received. A short discussion ensued regarding the receipt of all tax monies. Smith asked if there were any questions; hearing none he recommended that the financials be filed for audit.

At that time Chairman Couch requested that Chip Gramling, with The Clemons Company, be given permission to give his presentation on our Health Insurance renewal. There was no objection from the Board to skip to this agenda item. Chip began by passing out information regarding the different plans and stated that these are for the October 1st, 2013 renewal to align with our Fiscal Year changing from the old open enrollment date of April 1st. He offered a brief explanation and noted that we did receive a decrease in premium with no changes to the plans provided. Couch called for a motion to approve the Health Insurance and terms. Dean made a motion to approve, Smith seconded and it passed without dissent.

Old Business

Clauson reported that he and Smith went to Apopka, Florida and sat in on a FDACS meeting to discuss changes to Rule 5E13 the Florida Administrative Code that deals with Chapter 388 of the Florida Statutes. Clauson went on to report that there were a few changes proposed with the main change being for the distribution of funds to the local districts and changing the category of what the 1,2 and 3 district level is. Couch asked if they mentioned the research money and Smith reported that they were going to give no less than 20% to research. A discussion ensued regarding the distribution of the research money and Clauson brought up doing a resolution concerning FDACS's review of the Mosquito Control State Aid Distribution to Limit Research to 20% and to encourage University and Colleges to seek other sources of revenue for funding. Attorney Myers stated that she could send Clauson and Smith a sample of a resolution she had prepared for the City in support of a legislative amendment. The board gave approval for Smith and Clauson to prepare a resolution to be sent out to the other districts for their comment or input and bring it up for adoption at the October meeting.

Attorney Report

Myers had no report but she did question if the board wanted her to continue to come to quarterly meetings plus the budget hearings or return to monthly meetings. The board decided to leave it to quarterly meetings at this time. Smith asked Myers if she was going to do a presentation on salaries and bonuses. Myers reported that she had emailed the information to Clauson and gave a brief explanation of what the law requirements are for employee bonus programs. Dean mentioned that this is something we need to put into effect but not for the October time period. Dean added because of the timeframe we should go ahead and proceed with the COLA. A lengthy discussion ensued regarding bonuses and the COLA. District employee Brad Gunn commented that the purpose of the COLA is so individuals will be able to maintain the same standard of living; it is not considered a raise or a bonus. He added that it is designed for the inflation index and bonuses and steps are for pay raises. The topic was tabled by Couch for a future meeting and Smith requested that the bonus program be put on the docket as well for a future meeting.

Director Report

Couch then moved on to the Director's Report. Clauson reviewed the calendar events scheduled for September and October. He reported that Chip Gramling with The Clemons Company will be here on the 11th to go over the Health Insurance with employees. The Certified Budget is due in Tallahassee on the

15th. September 24th is John Smith's birthday; September 28th is Brad Gunn's and James Clauson's birthday. Health Insurance open enrollment ends on October 1st. Cindy Mulla's birthday is October 8th; Eddie Summers' birthday is on the 9th. The board meeting is scheduled for October 14th. Cindy will be at Patronis School during that week and is lining up other events as well. Cops and Kids will be on the 19th of October. The Final Certified Budget is due in Tallahassee on the 30th.

Clauson then gave an operations update for the month of August and referred to reports prepared by Cindy Mulla and Eddie Summers. The Operations Reports included color coded graphs reflecting the various traps, the number of mosquitoes and the different species. Clauson brought up that *Culex nigripalpus* are still showing up and they are the vector for the West Nile Virus. Clauson added that we have had two chickens convert, which were replaced, and there was a horse that was euthanized in Bayou George with EEE. Clauson also shared a PSA from the Bay County Health Department that they had released because of the horse. Clauson touched on the Service Request Log with 36 service requests, the monthly summary which reflects the rainfall, the ground waterline and total count of mosquitoes in the various traps for the month of August and added that the Updraft Traps are our primary traps used to indicate whether we will spray or not. Smith interjected that he had noticed we have been ground spraying more frequently and asked about the Rotary Trap collections that Dale Martin did when he was here that reflected the hourly collections. Smith stated that there was some indication that the numbers were a lot more accurate and used to contemplate spraying in the evenings. Clauson responded that Cindy is doing that now and the traps showed more activity around 1:00 A.M. or 2:00 A.M. only a couple of times so he decided to leave it as is for the time being. Clauson agreed with Smith that when the helicopter is used it does make a huge difference.

New Business

Clauson brought up that we have received the DACS Contract for FY 2013/2014 and gave a brief explanation stating that in order for us to receive funds from the State it has to be accompanied with a contract with certain stipulations that we have to abide by and it has to be signed by the Chairman. At that time Couch called for a motion and Smith made a motion to approve the contract and to authorize (James or Larry?) to sign the contract with DACS. Dean seconded and it passed without dissent.

Clauson then brought up the Centennial Bank Certificate of Deposits mentioning one for \$25,000 and one for \$60,000. He stated that they are maturing now, they are paying very little interest and we will need the cash on October 1st to carry us through until we receive our first distribution from the tax collector. Clauson asked for the board's approval to cash them in. Smith made a motion to approve closing the two Certificates; Couch seconded and it passed without dissent.

The meeting dates for Fiscal Year 2013/2014 were brought up for discussion. The board agreed to continue with the second Monday of each month with exceptions for the November meeting to be held on the 4th and the March meeting to be held on the 3rd. The Board also agreed on June 30th for a Tentative Budget Workshop if needed.


Clauson reported that the Dog Flies are showing up, he went on to say that we have not had a cold front to push them down in great numbers and it's hard to tell what kind of year it's going to be. Clauson inquired if the board wanted us to keep a watch on the landing rate, and added that according to FAC Rule 5E-13, five per minute constitutes using the helicopter. The board was in agreement and Clauson confirmed that we will go ahead and monitor the beaches for Dog Flies as we have in the past, we'll do what we can and if necessary we will put out a PSA for spraying.


Announcements

There were no announcements and at that time Couch gave positive comments regarding what the board has done with the passing of the Budget and Millage Rate for FY 2013/2014. He stated, for the record, we are justified in what we had to do by increasing the Millage Rate. He added that we need to purchase a vehicle, the purchase of the new MapVision program, which will put us far beyond anybody else, having enough money to build on in Capital Outlay for the new facility and the Dog Fly Program. Couch went on to say it may have seemed like a lot, but nobody showed up for the meeting. He finished by saying that he has received a lot of compliments from the public on what a good job the District is doing and believes that with nobody showing up, they felt it was worth it. Clauson stated that he has also received positive comments from the public regarding our employees' promptness on service requests and stated that he tries to reinforce that it is a team effort. Smith interjected that we were all in agreement with increasing the budget; he was just not willing to increase it to the limit as the other commissioners. Smith added that he is very much in support of the employees and that all of the compliments spoke reams of how well they do.

There were no further announcements and no further business to come before the board, and Chairman Couch adjourned the meeting at 6:15 P.M.


Larry Couch, Chairman


John Smith, Treasurer


Joyce Dean, Secretary