

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Smith at 5:00 P.M., April 14th, 2014. Smith noted that he; Commissioner Couch, Commissioner Dean, Director Clauson as well as Attorney Myers were all present.

Approval of Minutes

Secretary Couch confirmed that everyone received and reviewed the minutes of the meeting from March 3rd, 2014 and asked if there were any corrections or changes. Hearing none; Couch moved that the minutes be approved as submitted. Dean seconded, and the motion carried without dissent.

Financial Reports

Treasurer Dean referenced the financial reports and noted that we have received almost \$1.3 million in tax distributions with almost \$252,000 to be collected. Dean added that she did not see anything in the budget that needed to be addressed and commented that we are in pretty good shape at about 39.7 % total expense of the budget for the fiscal year to date. Dean asked if there were any questions and hearing none recommended that the report be filed for audit.

Old Business

Chairman Smith called for Old Business, Property Search Update. A lengthy in depth discussion ensued. Smith requested that Clauson come back with answers to find out about an appraisal, if Waste Pro is willing to purchase the existing district property, and if St Joe will finance for two years.

Smith moved to the next item MapVision Update, Installed and Operational. Clauson reported that it is up and operational and everything is working very well. He stated that we have been taking service request and they seem more efficient. Clauson added that some of the reports are being tweaked and Eddie is able to keep a running total of all the chemicals we use.

Smith then brought up GASB 45 OPEB Update. Clauson referred to an email in the agenda packets from Curtis Chastain, the district CPA, stating that we do not have to do the GASB 45; mainly because we have no retirees that are covered under any our health insurance programs.

Smith moved to the next item Reading of MOU Voting Conflict Memorandum Regarding the \$1,000.00 donation to the MRF from the previous meeting. Attorney Myers cleared up any confusion by letting Smith know that he is not required to read MOU aloud, but need only to disclose the conflict prior to the vote and then abstain from the vote, and file with the MOU within fifteen days of the vote with the clerk who will attach it to the minutes. Smith asked if anyone had any questions and hearing none moved on to Attorney Report.

Attorney's Report

Myers reported that she had received the audit letter and stated that she is going to look through her minutes for the past year to complete the audit report. Clauson asked if Myers had heard anything from the BP Claim. Myers reported that she had not heard anything and does not think anything has transpired from it yet.

Director's Report

Clauson began his report with the calendar review and went over the scheduled events for April and May. Clauson reported that Gunn will be out of town for 3 weeks next month. He stated that he attended a Risk Management Seminar last Thursday in San Destin held by the Florida League of Cities. The 26th we will be at Spinnaker for Beaches, Bugs and Buses. Hull's birthday is on the 27th and Thunder Beach Rally is on the 30th of April. In May there is Mother's Day and the Board Meeting on the 12th. Memorial Day is on the 26th. Clauson added that Mulla is going to be at Breakfast Point Academy all this week and one of the other schools another week in May. Clauson brought up that there is a rule making meeting April 16th in Odessa, Florida under new business. Clauson stated that he had planned to attend but with Bennett being out, did not think he could. Smith mentioned maybe Clauson could sit in on a webcast.

Smith then moved on to the operation's update. Clauson stated that not a lot is going on as far as spraying but the guys have been out killing larvae. He reported that we are running all of the traps now and doing maintenance inside the shop area. He added that we are on a regular schedule with the traps and Riles has been going out and collecting them and bringing them back for identifying and it is working out very well. Smith questioned if he was bleeding the chickens too and Clauson answered that Riles has been bleeding the chickens and Mulla or Hood would go with him to assist. Clauson mentioned that he had asked Riles if he knew a concrete way of getting blood from a chicken instead of through the vein and a short discussion ensued regarding working with the person from the state of Ca. that processes their blood and the Tampa Branch Lab to see if they can process it the same way. Clauson then referenced graphs provided in their agenda packet that was prepared by Riles and reported that mosquitoes are still low.

Clauson then reported on the Helicopter at Coastal for the Annual Inspection and stated that there have been some cracks found with the skid tubes that support the helicopter when he lands. The tubes will need to be replaced because the cracks are beyond the legal safety limit. Clauson added that to be replaced new they are about \$5000.00 each and Gunn is in contact with the Bay County Sheriff's Office about a possible purchase of used tubes from one of their crashed helicopters as long as they are in good shape. He added that there are no other major items wrong with the helicopter.

Clauson completed his report by saying that Hull has announced that he will be retiring beginning June. He is vested and will get some retirement. Clauson mentioned that he would like to look at hiring someone and training them when we get closer to June.

New Business

Smith then went to the next item on the agenda Surplus Items: Clauson stated that he had a list of items that are taking up space and would like to advertise and sell them. A short discussion ensued as far as the process for the disposal of surplus items and putting the items in question up for sale. Dean made a motion to accept the items as surplus for disposal, Couch seconded and the motion carried without dissent.

Local Edge Internet Contract: Clauson reported that this contract is up for renewal and that Mulla has taken this project with the website over and making good headway with it. A short discussion ensued and the commissioners expressed no concerns with keeping the contract the way it has been.

Smith moved to the last item on the Agenda Panama City Beach Chamber "Compass" Directory. Clauson said that he spoke to Skip from the Chamber and was told that the "Compass" goes out to folks visiting the area. Clauson referred to the last page in the agenda packet which is an advertisement that Cindy had put together for the 1/3 page ad in the amount of \$680.00.

Clauson brought up a budget amendment to move money for the spray equipment that drives the ULV trucks and money into the promotional budget that is running close. With no objections Smith signed the budget amendment.

Announcements

There were no other announcements and no further business to come before the board, and Chairman Smith adjourned the meeting.



John Smith, Chairman



Larry Couch, Secretary



Joyce Dean, Treasurer