

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Smith at 5:00 P.M., June 9th, 2014. Smith noted that he; Commissioner Couch, Commissioner Dean and Director Clauson were all present as well as Brad Gunn.

Approval of Minutes

Secretary Couch confirmed that everyone received and reviewed the minutes of the meeting from May 12th, 2014. He then asked if there were any corrections or changes; hearing none Couch moved that the minutes be approved as submitted. Dean seconded, and the motion carried without dissent.

Financial Reports

Treasurer Dean referenced the financial reports and commented that it looks like we are in great shape at this time of the year with \$1.4 million collected and \$94,600 in Tax Funds and \$1,900 in State Funds to be collected. Dean added that she did not see anything out of the ordinary in the P&L reports, some of the line items are close to being maxed out but the total percentages for the categories are okay. Dean asked if there were any other questions and hearing none recommended that the financials be filed for audit.

Old Business

Chairman Smith called for Old Business, Commerce Park Property Update. Clauson started out by giving the board an appraisal of what had been accomplished and stated that he had anticipated having the Letter of Interest at today's meeting; but after speaking to Attorney Ross she informed him that after speaking to Chris McCall found out that due to things with the higher ups at St. Joe, Jason had not had time to get to our project yet but thinks it is straight forward and should have it ready by the July meeting. Clauson then referred to two building estimates; one from Coastline Engineering and Construction, Inc. and one from McNeill Carroll Engineering, Inc. provided in their Agenda Packets. An in depth lengthy discussion ensued regarding the construction of the buildings and costs involved. Smith asked for any comments. Dean reserved comments until she had a chance to get more information. Couch had no comments at this time.

Smith then brought up Surplus Items Update. Clauson reported that we have three bids and added that we received \$2,000 from Indian River Mosquito Control District for the GeoFlow Systems and Riles delivered them when he and Mulla went to their meeting in Ft. Pierce. Clauson then stated that two employees and the same gentleman that bids each year, placed bids. Chairman Smith opened the sealed bids from Danny Hood, Eddie Summers and Roger McGlaughlin. There were no duplications in the bids so all were awarded as submitted.

Smith then moved to the next item, 2014-2015 Budget. Clauson stated that he wanted to have a printed copy available in case there were any questions and added that he was not sure if Bennett had refined the Step Increase Account and would find out for sure. Smith questioned the timeframe of July 15th and Clauson stated that it could go in as is to satisfy the requirements. A lengthy discussion ensued and it was concluded that it would be submitted to DACS as presented. Dean made a motion to submit the DWPB as presented, Couch seconded and the motion passed without dissent.

Attorney's Report

No report.

Director's Report

Clauson began his report with the calendar review and went over the scheduled events for June and July. Clauson reported that we had two outings, one at Panama City Beach Women's Garden Club on the 7th and Mulla was at Gulf World for Ocean Days on the 8th. Mulla has made contact with Camp Helen for their Summer Program and they want her to participate with the trailer every other Wednesday throughout the summer. Clauson stated that there is also a Trim Workshop scheduled and he would like to attend if possible. Zoo Camp is scheduled for the 12th and the 19th. Camp Sky-way is scheduled at Camp Helen on the 17th. Mosquito Awareness Week begins the 22nd with several things planned. Channel 13 and 96.7FM Gulf Coast Radio Station have scheduled interviews with Mulla on the 23rd and 24th. Paris Janos with Channel 7 is coming out on the 25th. Gunn is flying over to the library and Mulla will take the trailer on the 26th. Clauson then went to the July calendar; July 1st the DR 420 Tax Notice is due from the Property Appraisers Office. The 4th of July is a holiday and Mulla is scheduled for Camp Sky-Way and the Summer Camp at Camp Helen as well as the Zoo Camp throughout July and that will take us into August. Clauson mentioned that Mulla is also checking out other events to be scheduled.

Clauson went on to the operation's update. He began by referring to the reports and graphs that Riles and Summers had prepared reflecting the mosquitoes and surveillance information. Clauson mentioned the reports which reflected the ULV spray activity. Couch commented that he was at the Arnold High School Graduation last week and did not notice any mosquito activity. Clauson stated that we had been there spraying. Clauson went over our chemical usage from the reports Summers had provided. He added that the mosquito activity has not been bad but we are going to put the adulticide tank on the helicopter to be ready to go. Clauson reported that he had received a call from Ralph Miller with the Bay County Health Department to make him aware that there is a gentleman from Atlanta staying at the Board Walk with a suspected case of chikungunya that he may have contracted in Haiti. Clauson said we would monitor the situation and wait for final lab tests. Clauson brought up that Cops and Kids were seeking a donation. All commissioners were in agreement to make a donation.

Clauson then wanted to revisit the Sick Leave Pool guidelines outlined in the Employee Manual to allow the amount of sick hours donated up to the participating employees themselves. A discussion ensued, the board was in agreement to approve the amount of sick hours donated up to the participating employees and it was concluded that Clauson would question Bennett about her AFLAC benefits before any time would be donated to her.

Clauson mentioned that he had advertised the entry level Technician Position with the Florida Mosquito Control Association Website and he is going to advertise it in the local paper for one day. Smith questioned the one day and Clauson responded that it would depend on the cost of the advertisement. Smith suggested that if it would be advertised for one day it should be on a Sunday.

Dean wanted to revisit the days that the district closes due to bad weather. Dean brought up that the control to close the district should be given back to the Director to make the decision. Dean made a motion to change the policy and give the control to make the decision to close the district during adverse weather conditions to the Director. Couch seconded and the motion carried without dissent.

New Business

Smith then went to New Business and the next item, Director's Evaluation. A lengthy discussion ensued regarding the scoring of last years and who should calculate the scores for this year. Clauson brought up item 4 of the evaluation and mentioned that he is not a writer or a researcher. Smith interjected that item 4 is really just to publicize what is going on with the district to make others aware. Dean suggested that the publishing could be from other employees of the district supervised by the director and a discussion ensued regarding other changes. Smith summarized that what they need to do right now is each commissioner should go back and review Clauson on what is given here and submit that and asked Clauson to let them know how it was handled last year. It was also concluded that the results be submitted by July 1st as long as that date is good with Myers and for Clauson to bring the appraisal instruments that comparable districts are using for their directors to the next meeting.

Smith then went on to the last item on the agenda, Preliminary TRIM Valuation from Property Appraiser's Office. Clauson stated that according to the figures he received this year that the values have increased over last year but added that because this is only preliminary that figure could change.

Announcements

Smith asked for any other announcements or comments there were no other announcements and no further business to come before the board, and Chairman Smith adjourned the meeting at 6:00 PM.



John Smith, Chairman



Larry Couch, Secretary



Joyce Dean, Treasurer