

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Smith at 5:00 P.M., March 3rd, 2014. Smith requested the roll be recorded; Commissioner Smith, Commissioner Couch, Commissioner Dean and Director Clauson were all present.

Approval of Minutes

Secretary Couch confirmed that everyone received and reviewed the minutes of the meeting from February 10th, 2014 and asked if there were any corrections or changes; hearing none, Couch moved that the minutes be approved as submitted. Dean seconded, and the motion carried without dissent.

Financial Reports

Treasurer Dean referenced the financial reports and noted that we have received \$1,209,794.39 in the Tax Fund with a total of approximately \$329,000.00 to be collected in Tax Revenue and State Funds and commented it looks like we are in pretty good shape. Dean asked if there were additional questions or comments. Hearing none, she recommended the financial report be filed for audit.

Old Business

Chairman Smith called for Old Business, Property Search Update. Clauson gave an update on the Commerce Park and mentioned that the process is slower than he anticipated. He commented that he has not made contact with Sabrina Gibbons or St. Joe Company because Brad Gunn was researching what is involved with getting a heliport out there. Clauson added that he and Gunn talked to Mel Leonard with Panama City Beach Planning Dept. who was very positive and said that it is an interpretation of what the zoning is, not a variance; and should not be an issue. Leonard suggested that we get with St. Joe and go forward with that interpretation before we purchase the property contingent that is approved by the City. Smith questioned Clauson on the zoning interpretation and asked if the City could put something in writing regarding the heliport. Clauson stated Leonard said that either we will be the agent for St. Joe or St. Joe would be the agent for us to make that request to his department and he does the research and presents his recommendation to the Planning Board for them to vote on. If it is approved, it is approved for that lot and not necessarily for Beach Mosquito Control District. Clauson stated that we would need to give assurances to St. Joe that we will buy it based on the heliport being approved. He added that he will make contact with Sabrina Gibbons tomorrow and use the \$350,000.00 figure to go forward with.

Smith then went to the next agenda item, MapVision Update. Clauson began by handing out an outline of where we are with MapVision at this time and stated that this Thursday will be our third WebEx with LeadingEdge. Clauson stated that we are at the point where they are going to do the installation the last of March into the month of April and everything is moving along in a positive manner.

Clauson mentioned that the upgrade of four ULV Spray Units under new business ties in with MapVision and asked if the board wanted to discuss it now. Smith commented that since it is tied to this it would be appropriate to move it up on the agenda. Clauson began by referring to a memorandum letter that Lee Duke had presented to him on the status of our existing ULV GeoFlow spray system. Clauson added

that since it was a purchased Adapco system ,who installed the original system, has discontinued it and is no longer servicing the GeoFlow System and we have been limping along with it. Clauson went on to say that we had previously purchased the Spray Vision module of MapVision from LeadingEdge and the hardware is an addition. Clauson added that the quote in the amount of \$23,890.00 from LeadingEdge is for the MapVision Mobile ULV Flow Control Hardware and will take the place of the GeoFlow pumps which would update all of our ULV Spray Units and should take care of any problems we may have with our variable flow ULV systems and bring them up to date. A discussion ensued and ended with Couch making a motion to approve the \$23,890.00 total to purchase the Mobile ULV Flow Control Hardware as quoted, Dean seconded and the motion carried.

Smith moved to the Annual Report. Clauson referred to a draft of the report and stated that it is 99.9% complete and mentioned that he needed Couch's signature.

Clauson then brought up the Mosquito Technician II that had been discussed at a former meeting. He stated that after looking at the figures it will work out well and explained how it was implemented into the existing pay plan. A short discussion ensued and ended with Dean making a motion to accept the additional position of Technician II under Job Grade 2, Couch seconded and the motion passed without dissent.

Attorney Report

No Report.

Director Report

Clauson began his report with the calendar review and went over the scheduled events for March and April. He stated that the Mardi Gras Parade was last Saturday and commented that it turned out very good. The Southeast Regional Mosquito Control Workshop is on the 10th and 11th and the Tallahassee Legislative Days are on the 17th, 18th and 19th. Mulla will be at Breakfast Point all that week. Coming up in April, Clauson, Summers and Bennett will be going to Destin to attend the League of Cities 2014 Regional Risk Management Seminar on the 10th for one day. Secretaries Day is on the 22nd. Mulla will be at Spinnaker on April 26th between 9:00am to 3:00pm for their Beaches, Bugs & Buses Day. Hull's birthday is on the 27th and Thunder Beach in on the 30th. The Board Meeting is scheduled for the 14th.

Smith then called for the Operation's Update. Clauson stated that we have not been doing any ULV spraying; we are getting all of the equipment ready to go. We've got the saddle tanks on the helicopter ready to do some larvaciding. Clauson added that with the cold and rainy weather, we have held off but the guys are finding enough larvae to start doing some spraying. Clauson reported that he had called on the new truck and it should be ready by the end of the month. He went on to report that we will be putting the traps out at all of the locations this week. Smith questioned if Riles will be doing all the traps including the Canopy Traps and Clauson answered yes and suggested that the Commissioners take a look at the new lab. He added that with the new MapVision we will have more detailed and modernized reports.

New Business

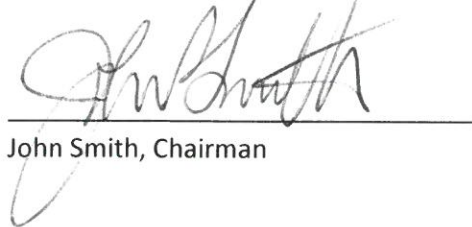
Smith went on to New Business and the next agenda item, Donation for the Mosquito Research Foundation. Clauson wanted to know what the board felt about a possible donation to the group and mentioned that Wayne Gayle with Lee County Mosquito Control had checked with their attorney to see if there was an issue with making a donation to the MRF and was told by their attorney that there was not one. Clauson added that the moneys are being spread around the country. Smith stated that he would have to recuse himself from making any vote or anything on that because he is eligible to apply for a Grant through the MRF. A lengthy discussion ensued and ended with Couch making a motion to approve a \$1,000.00 donation to the MRF, Dean seconded and the motion carried with Smith recusing himself from the vote.

Smith then moved to the last item under New Business, GASB 45 OPEB. Clauson referred to an email from Aimee Strickland with Foster and Foster Actuaries and Consultants, and stated that he had talked with Curtis Chastain from our CPA group and mentioned that he just wanted to make the board aware of it.

Clauson brought up that he had made an order for twenty-four cases of Altosid briquettes for the catch basins which totaled \$16,368.00 and wanted the board's approval for the purchase. Couch made a motion to approve the Altosid purchase, Dean seconded and the vote carried without dissent.

Announcements

There were no other announcements and no further business to come before the board, and Chairman Smith adjourned the meeting at 5:54 P.M.



John Smith, Chairman



Larry Couch, Secretary



Joyce Dean, Treasurer

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Smith John P</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Beach Mosquito Control District</i>	
MAILING ADDRESS <i>8205 Grand Palm Blvd</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Panama City Beach, FL</i>		<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY	
COUNTY <i>Bay</i>		NAME OF POLITICAL SUBDIVISION: <i>Beach Mosquito Control District</i>	
DATE ON WHICH VOTE OCCURRED <i>March 3, 2014</i>		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, John P. Smith, hereby disclose that on March 3, 20 14:

(a) A measure came or will come before my agency which (check one)

- ☒ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

A vote came up to decide whether or not to contribute District funds to a non-profit research foundation for funding a competitive mosquito research program on a national basis. I am a university researcher and am eligible to submit proposals to this organization. As such, I recused myself from voting on this as presented & seconded by other commissioners.

3/13/14
Date Filed

John P. Smith
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.