

June 12th, 2017

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Dean at 5:00 P.M. on June 12th, 2017. Dean requested that the roll be recorded, and noted that all commissioners, Director Clauson, Attorney Amy Myers and Laurell Young were present.

Approval of Minutes

Secretary Caldwell confirmed that everyone had received and reviewed the minutes of the board meeting from May 8th, 2017 and asked if there were any changes. Hearing none, Caldwell made a motion that the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

Financial Reports

Treasurer Couch referenced the financial reports and noted that we had received a total of \$32,485.88 since the last meeting; \$31,319.17 from tax distribution, \$3.41 from county certificates, \$0.25 from bankruptcies, and \$1,163.05 from miscellaneous receipts, including spraying services on the Navy Base. Director Clauson advised that at this time last year there was \$115,000.00 still to be collected vs \$138,000.00 this year; we collected 96.6% of the projected tax revenue last year, with \$52,000.00 remaining uncollected, so in all likelihood we will not get all of the remaining \$138,000.00. Couch did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

Old Business

Director Clauson advised that the stumps have been buried on the property and the ground smoothed. He has been working with Attorney Myers on a RFP, a copy of which Myers is notating and will be reviewing with him. The RFP will not need to be presented to the board prior to advertising for 30 days, but the bids will come to the board to award the contract. The land north of our property has been cleared by St. Joe and has not be replanted yet, so it is possible that St. Joe may decide to develop the land; if they do so prior to the helicopter pad being in place and FAA approval of the pad, any homes within a certain proximity to the pad could possibly lodge a complaint/objection that would need to be resolved. Dean asked, hypothetically, what our alternatives would be if there was an objection raised by a property owner; Clauson advised that there could be a hearing to resolve the objection but that he didn't see any potential development being completed before the helicopter pad was. He will be contacting Elizabeth Forsythe with St. Joe to see what their plan for the land is. Commissioner Couch and the director will be meeting with Mayor Thomas about possibly selling the district's current property to the City.

In regards to the 2017-2018 budget, he advised the commissioners that until the final, official property values are provided on July 1st from the Property Appraiser, that the tentative budget and millage are only estimates. Using the tentative values provided May 26th, the millage rate to meet the preliminary budget is 0.41 which is a 39% increase over the current millage rate of 0.2955.

Attorney's Report

Attorney Myers advised there were no additional updates.

Director's Report

Clauson began his report by reviewing the calendar of events scheduled for June, July and August 2017. DACS is starting their Zika conference calls every other Monday; so far, there haven't been any locally transmitted cases reported. He attended the 5th International Forum for Surveillance and Control of Mosquitoes and Mosquito-borne Diseases in Nanjing, China, returning on May 30th; National Mosquito Awareness Week is the last week of June and

in July, he will be attending the Florida Entomology Society's annual meeting in Puerto Rico July 17th through the 22nd. The commissioners had no comments or concerns with any of the dates and activities planned. The director then gave his Operations Report referring to the May 2017 activity reports compiled by Summers and Riles. The technicians did spray with the ULV trucks. The mosquito counts haven't been high but the technicians are finding lots of larvae. Brad larvacided by Surfside school and we will try to larvacide all day tomorrow with the helicopter, if the weather allows. The seasonal employee, Kaylyn, has been working out very well; she has been out in the field, both with and without Mike, and also assisting with identifying mosquitoes. The director received a very complimentary note from the Franklin County Health Department, as well as a call from DeWitt, regarding Cindy's work there with the local mosquito control district in the school. He also advised that the legislature approved the rural mosquito surveillance program, and the \$700,000 funding, that FSU-PC was lobbying for. There is a bill to eliminate the NPDES permit that mosquito control has to apply for when we put out our already approved larvacides; it hasn't been approved yet but anticipate it passing.

New Business

It is time for the annual director's performance review. Director Clauson provided a list of various accomplishments during the evaluation period. Attorney Myers asked whether the commissioners wished to make any changes to the evaluation form before they are provided for completion. None of the commissioners felt changes were needed and she will be providing the form to the District's secretary for distribution to the commissioners.

A calendar of significant dates for the TRIM process was provided to the commissioners. The final property values will be provided by the Property Appraiser on or before July 1st. The Notice of Proposed Property Taxes will be mailed to property owners on August 24th with the district's proposed millage rate and the date, time and place of the 1st Budget Hearing. Depending on when the School District and Bay County holds their meetings, we will plan on holding the 1st Budget Hearing on September 6th, advertise on the 8th, and hold the Final Budget Hearing on the 11th.

Director Clauson provided the commissioners with quotes from MCES LLC for the purchase and installation of a new London fogger. The purchase price has increased slightly since the last fogger was purchased; it is now \$8,115.00 and installations costs will be \$1,624.95. Couch made a motion to approve the purchase and installation costs as presented; Caldwell seconded, and the motion carried without dissent.

A state budget amendment was presented to show the estimated incoming interest earning of \$25.00 for the remainder of the fiscal year, with the funds being applied to Chemicals. A local budget amendment was presented to show the estimated incoming interest earning of \$2,100.00 for the remainder of the fiscal year, with the funds being applied to Freight Services (\$400.00), Office Supplies (\$700.00) and Tools & Implements (\$1,000.00). Couch made a motion to approve the budget amendments as presented; Caldwell seconded, and the motion carried without dissent.

Clauson requested that the board review and provide their input on whether the district would be interested in advertising on an outdoor, electric billboard. He met with a Lamar salesperson and provided a list of locations to choose from. The cost would be \$5,000.00 for six (6) months of advertising. The commissioners thought it would be more beneficial for the district to continue or expand our television advertisements. To that end, the director advised he was contacted by Channel 13, WMBB, about having them produce and air a PSA for the district. He will be meeting with them to see if he can obtain the same amount of advertising for a similar cost.

Announcements

There were no further announcements or business to come before the board, and Chairman Dean adjourned the meeting at 5:33 PM.



Joyce Dean, Chairman



Brandon Caldwell, Secretary



Larry Couch, Treasurer

