

May 8th, 2017

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Dean at 5:00 P.M. on May 8th, 2017. Dean requested that the roll be recorded, and noted that all commissioners, Director Clauson and Laurell Young were present.

Approval of Minutes

Secretary Caldwell confirmed that everyone had received and reviewed the minutes of the board meeting from April 10th, 2017 and asked if there were any changes. Hearing none, Caldwell made a motion that the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

Financial Reports

Treasurer Couch referenced the financial reports and noted that we had received a total of \$117,498.47 since the last meeting; \$105,483.17 from tax distribution, another disbursement from the State of \$10,752.25 and \$1263.05 from the Navy Base contract and the miscellaneous receipts. He then asked what percentage of tax distributions had been received so far this fiscal year, 92.5%, and commented that we were nearing the total percentage of tax distributions as was received last fiscal year. Also, a calculation of the projected monthly expenses and anticipated carryover for the remainder of FY 16-17 was provided to the commissioners in their board packets. Couch did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

Old Business

Director Clauson advised that over the weekend the lot had been cleared of the downed trees by St. Joe's logging company. After speaking with the City and the logging company, the stumps will be buried on the property, rather than burned, probably at the western edge of the lot. Attorney Myers and Beninate continue to work on the RFP. Director Clauson has gotten input from the team leaders and technicians and will engage with Coastline Engineering to further refine the plans for the shop/hangar and outbuildings based on their specific input. Hopefully, this will speed up the design/build process once the RFP process is completed and a design/builder is selected.

Clauson then advised that the new PSA has been completed and is currently being aired by Channel 7. It along with the previous PSA will be aired over the next three (3) months during multiple time slots. Director Clauson spoke briefly with the TDC Director about partnering with the TDC on the PSA but was given the impression that they would not be able to partner with the District. In July, the director will discuss with the board on whether to continue airing the PSAs for another three (3) months.

Attorney's Report

Director Clauson contacted Attorney Myers and no new updates were provided.

Director's Report

Clauson began his report by reviewing the calendar of events scheduled for May, June and July 2017. In May, the director will be in Washington, D.C. from the 15th to the 17th for the AMCA Legislative Days and then will be flying out on the 19th for the 5th International Forum for Surveillance and Control of Mosquitoes and Mosquito-borne Diseases in Nanjing, China, returning on May 30th; National Mosquito Awareness Week is the last week of June, and in July, he will be attending the Florida Entomology Society's annual meeting in Puerto Rico July 17th through the 22nd. The commissioners had no comments or concerns with any of the dates and activities planned. The

director then gave his Operations Report referring to the April 2017 activity reports compiled by Summers and Riles. The technicians did spray with the ULV trucks a couple of mornings in April and might be spraying later this week, depending on trapping counts. It will be another week or two before the chickens will be put out in the field. The bear from last year has been seen at Ed's Sheds again and we may have to put an electrical fence around the coop to deter it, as FWC recommended. Mike has included a couple of maps to illustrate where his barrier spray study on Gail's Trails and the sites for his lethal ovicup study will be held. An applicant for one of the seasonal employee positions has been selected and she, Kaylyn Cullen, will be starting on the 17th of this month to assist Mike with these studies. She is attending Gulf Coast State College and has worked at Zoo World and Biophelia Center in Freeport.

New Business

A public records/information request was received asking for the same basic information as previously requested. The information was returned and no further requests for additional information have been received.

A budget amendment to move \$66,036.99 from Contingency with \$27,100.00 going to Capital Outlay to cover the difference between the budgeted expense of the helicopter turbine repairs and the actual costs and the remaining \$38,936.99 going to Personal Services (Employee Salaries) to cover the costs of Brad Gunn's part-time employment and the retroactive back pay and Grade/Step increases for both Kyle Pridgen and Travis Kern, was presented to the board. Both employees were eligible on their 2nd hire anniversary date, and are past due, to move to the Mosquito Technician II job position which entails moving from the Grade 1 pay level to Grade 2 pay level. Kyle was eligible on 5/17/2014 and Travis on 8/26/2016. With the retroactive Grade/Step increase, Kyle will move to Grade 2 Step 2 and is due back pay in the amount of \$12,624.00 (gross); Travis will move to Grade 2 Step 1 and is due back pay in the amount of \$3,729.60 (gross). Couch made a motion to approve the retroactive Grade/Step increases for both Kyle Pridgen and Travis Kern and the subsequent retroactive back pay; Caldwell seconded, and the motion carried without dissent. Couch made a motion to approve budget amendment as presented; Caldwell seconded, and the motion carried without dissent.

A rough draft of the FY 2017-2018 budget was presented to the board; the budget has to be in Tallahassee by July 15th but we won't receive the FY 17-18 property values until June 1st. We used the tax revenue from the FY 2016-2017 budget as the minimum anticipated for FY 2017-2018 and a building cost of \$1.5Million for the 1st Phase of the build. The Director will not be able to provide a more refined budget until after the 2017-2018 property values from the Property Appraisers Office and the design/build costs for the 1st Phase of the build are received.


Clauson requested a retroactive approval from the board to purchase four (4) barrels of Evoluer, a larvicide, for a total of \$14,080. Couch made a motion to approve the purchase; Caldwell seconded, and the motion carried without dissent.

Announcements


There were no further announcements or business to come before the board, and Chairman Dean adjourned the meeting at 5:32 PM.



Joyce Dean, Chairman



Larry Couch, Treasurer



Brandon Caldwell, Secretary