

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M. on June 10th, 2013. Couch requested the roll be recorded, and noted that all commissioners were present.

Present:	Commissioner:	Larry Couch, Chairman
	Commissioner:	Joyce Dean, Secretary
	Commissioner:	John Smith, Treasurer
	Director:	James Clauson
	Fiscal Assistant:	Sherry Bennett

Approval of Minutes

Secretary Dean confirmed that everyone received and reviewed the minutes of the meeting, and asked if there were any corrections. Hearing none, Dean moved the minutes be approved as submitted; Smith seconded, and the motion carried unanimously.

Financial Reports

Treasurer Smith referenced the financial reports and commented that financially everything looks about the same holding at 10% short on total collections. Clauson interjected that we had received another \$23,000.00 on Friday that was not reflected on the report. Smith asked if there were additional questions or comments. Hearing none, he recommended the financial report be filed for audit. Couch said that he had some questions on the P&L regarding a figure for the preliminary carry over amount and added that Clauson will cover them later in the meeting during discussion of the FY 2013/2014 Budget. Couch then asked Dean if she had any questions to which she answered no and Couch stated that the financial report will be filed for audit.

Old Business

Chairman Couch called for Old Business and Clauson began with an update on Mike Riles. Clauson reported that he is working out good; he seems to be enjoying what he is doing and works well with everyone. Clauson added that Mike has been a big help. Smith wanted to know what Mike's duties are and Clauson answered that he is basically doing Lab related tasks, i.e. gathering the traps and bleeding the chickens; but he has offered to help in other areas such as riding with the guys when they Larvacide. Clauson then brought up the other applications and resumes he has received. He mentioned that he printed them because most of them were emailed and he wanted to make them available in case any of the commissioners wanted to review them. Clauson ended by saying that what he wanted to do with Mike and the position is that if it works out and we can cover the workload, to bring him back on board when he graduates. Couch interjected that if he is doing the job it could possibly save money by hiring someone just out of college coming into the field. Smith asked Clauson if he was going to develop a sort

of scoring sheet to go through with all of the applications. Clauson responded by saying possibly; but it may not be necessary if we go with the route mentioned.

Clauson then brought up the next agenda item, The MOU for the relocation of BMCD Property between Beach Mosquito Control District and Florida State University. Dean wanted to clarify that it was just renewing the term and no additional equipment was being moved over. Clauson affirmed that it was just renewing the term and wanted to bring it before the board to avoid any issues. Dean brought up that the MOU has conflicting language by stating that if the district should need any of the property they could have it upon request; but the MOU has a stated term of one year and Dean wanted to know if we could in fact get it if we needed it within the year. Clauson responded by saying that we can get it back adding that he thought that was a stipulation by Ken Shaw. Smith interjected that FSU does not want to have an agreement that goes beyond one year. Smith related to the board that he met with the folks that are receiving the remainder of the PHEREC property which has been returned back to the county and the Airport Authority has received it. Smith related that the first right of refusal was given to the St Andrews Land Management Company and that Parker McClelland referred him to their contact, Jacob Fish. He and Smith walked around the property together and Fish expressed that he had no concerns with BMCD acquiring any of the equipment including the buildings. Smith ended by saying that Fish was going to go back and put something formal together, giving us the authority to receive the equipment and buildings in question. Clauson added that if it continues that way in the fall or winter when things slow down we can get the newer portable building and set it up out back for extra space.

Director's Report

Couch then moved on to the Director's Report and Clauson began with the calendar review. He related that Danny's Birthday was the 2nd and we are going to have a District Retirement Luncheon for Dale on the 26th, we will also celebrate Danny's birthday at that time. Dean wanted to know if we were going to take up a collection for Dale and Clauson responded that he got Dale his watch and he would get with Brad to find out about a collection. He went on to report that this past Saturday Cindy was at Gulf World celebrating World Ocean Day and she related that there was a good turnout. On the 12th we will participate in the Public Health and Safety Day at the Navy Base and the following week is Summer Camp at Breakfast Point. There is a new event at St Andrews State Park on the 22nd we will be participating in called "The Great Outdoors". Clauson related that Paris Janos is coming out on the 25th to fly with Brad for a live broadcast as a part of AMCA Mosquito Awareness Week. Cindy is also working on getting an interview with Emily Balazs on the public radio station. Clauson ended June with Dale's last day being the 28th.

Couch expressed concern with all of the outdoor activities and wanted to know if we were planning on spraying for the summer camp sessions. Clauson stated that we are going to start spraying as soon as the counts come up, especially around that time.

Clauson then went on to July and mentioned that on the 1st we get our DR420 and that is when the TRIM process starts. The current figures for this millage are preliminary numbers. Clauson went on to add that Thursday the 4th is a holiday, Independence Day. The Board Meeting is on the 8th and The

Detailed Work Plan and the Budget are due in Tallahassee on the 15th. The Quest Camp at Woodlawn Church is also scheduled in July.

Clauson asked if anyone had any questions and requested to move on to the Operations Update. Several graphs and reports reflecting June's activities were provided for the Operations Update. During review and discussion, Clauson related that the mosquito counts have been relatively low because of the dry weather. He mentioned the reports reflect the species, the service request and the Yellow Flies since the last meeting. Clauson added that the Yellow Flies are getting fewer and we haven't been getting any more calls. He reported that we have not done a lot of ULV spraying in the last couple of weeks. Clauson again referred to the reports and graphs reflecting the various chemical usage and amounts. Smith wanted to know if the number of times the various routes are sprayed relied solely on the surveillance data. Clauson answered yes along with the service requests. Clauson added that he suspects the requests will pick up with this rain. He also said that driving around today he noticed that most of the rain is soaking in but north of the power lines it is still wet and down along back beach road it is pretty dry.

New Business

Couch moved on to New Business and the Director's Evaluation; Clauson presented the board with an outline he had typed up from memory and past minutes of everything he had done for them to review. Clauson said that last year the information was sent over to Amy Myers and she put something together for the July meeting. Smith brought up that in the past each commissioner did the evaluation with a rating of 1 through 10 and gave them to the chairman to average along with recommendations, or if anything needed to be changed and to include any comments that the director may have pertaining to the score. Clauson brought up that last year Amy had commented on the applicability of item 4, to publish two articles per year, with what he should be doing. Clauson expressed concern that he had not done that for the last couple of years and added that he does not do any writing and we do not do any research here. Clauson wanted to know if that is something they wanted to keep in the evaluation. Dean requested a copy of what Amy did last year. Smith suggested that the commissioners take what they have now and score them and turn them over to the chairman to average and at the next meeting discuss any changes that need to be made to the appraisal system. A discussion ensued and it was concluded that Sherry would average the scores and submit them to Amy along with the board packet for the following meeting.

Next on the agenda was the Florida Retirement System's contribution rates increase. Smith wanted to know what the difference in the rate increases were and a chart showing the increase was presented for review.

Couch moved on to the last item under New Business, FY 2013/2014 Budget. Clauson reported that the district is going to get \$14,728.08 in State Funds for this coming Fiscal Year. Clauson presented the board with a chart reflecting different millage rates for comparison and the tax dollars they would generate to fund the budget. Clauson also presented a preliminary budget and mentioned that in order to fund the budget as presented the millage rate will need to be up around .2100 from the .1438.

Clauson made mention that this budget is at a 26% increase over last year's budget and that the millage rate should correspond with the increase. Couch wanted to know if the budget included funding for some of the items that had been previously brought up for purchase under Capital Outlay and clarification for some of the other line items. Smith also wanted to know if the amount of \$76,000.00, set aside for MapVision, included purchasing the full package and asked about some of the other items. Clauson brought up the COLA saying that if the board wanted to keep that in the budget the decision would not have to be made until September and Smith wanted to clarify that just because there are funds set aside for COLA does not mean it is going to pass. Smith went on to say that things in the budget can be changed and reiterated that the commissioners have the right to do that. Clauson offered a brief explanation of the TRIM process, the timeframe and how we get to the final figure to use for budget purposes. Smith questioned the money previously set aside to purchase a new building and Couch interjected that it was taken out when the board directed Clauson to cut the budget by several hundred thousand dollars. Smith wanted to make sure that the money placed in Capital Outlay for the purchase of specific items i.e., a new building, would be used solely for that reason and left to accumulate untouched. Smith added that he was looking ahead to relocate the district possibly to a more central location with land, buildings etc. and said it will take money to do that. Clauson agreed and brought up that the millage rate has been kept at such a low amount for the last five to seven years. Clauson went on to say that if the millage rate does increase and we generate those funds he is in favor of keeping them in that account and using them for the purchase of a new building or location down the road. Smith then offered an explanation as to why the millage rate decreased since he and Couch came on the board. Smith added that he would be in support of an increase if the funds generated are targeted for specific things and will benefit the district in the long run. Smith went on to say that if a plan for new property was in the funding then he would be supportive of the increase; but if it wasn't he would not be as supportive. A discussion ensued regarding what is going to be published to the public and some of the other budgeted items were revisited. Smith clarified with Clauson that some of the numbers will have to be redone to include the FRS increase of approximately \$18,000.00.

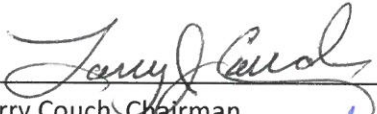
Clauson asked if there were any other questions on the budget and brought up the FMCA sustaining dues for the board's approval. Clauson added that Bob Betts had approached him to submit his name for the Vice President of FMCA. A brief discussion ensued and the board approved paying the sustaining dues for membership.

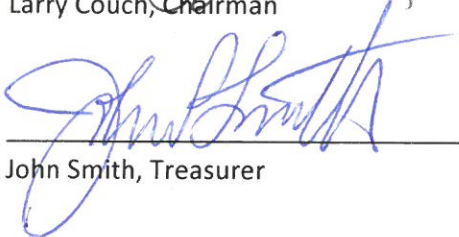
Clauson then brought up a letter that he had submitted to House Representative Steve Southerland supporting an amendment to the Farm Bill doing away with NEPDES in hopes it will make a difference.


In closing Clauson wanted to thank the board again for allowing him to go China.

Announcements

There were no announcements and no further business to come before the board, and Chairman Couch adjourned the meeting at 6:14 P.M.


Larry Couch, Chairman


John Smith, Treasurer


Joyce Dean, Secretary