

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Couch at 5:00 P.M. on June 8<sup>th</sup>, 2015. Couch requested that the roll be recorded, and noted that all commissioners and the director were present.

#### Approval of Minutes

Secretary Dean confirmed that everyone had received and reviewed the minutes of the meeting from May 11th, 2015 and asked if there were any changes or corrections. Hearing none, Dean moved that the minutes be approved as submitted; Smith seconded, and the motion carried unanimously.

#### Financial Reports

Treasurer Smith referenced the financial reports and commented that we have received another \$73,544 since the last meeting and leaves us short approximately \$126,458 in tax distributions. In State Funds we have received about half of it near date. Smith questioned Clauson regarding the other half; Clauson explained that FDACS fiscal year starts July 1<sup>st</sup> which will cause a lag in receiving funds. Smith also reported on the amount of surplus property sales in the amount of \$2,802.52 we received. He added that our amount in savings comes close to \$1,199,000. Clauson explained to Smith that that account is used to transfer money to pay bills but it does accrue interest. Smith then questioned Clauson what the amount in account 46.5, material for maintenance of building and grounds, is for at 87.6%. A short discussion ensued and it was concluded that most of that amount is for all of the plants that were purchased, the new chicken coop, a portable air conditioner and any improvements that were made.

Couch then questioned if we were expecting any additional repairs on the helicopter Gunn explained not at this time, but it could be in two years. Clauson stated that we will have a carryover in Chemicals. At that time Smith recommended that the Financials be file for audit.

#### Old Business

Chairman Couch moved to Old Business, Budget FY 15-16, China Trip Recap, and Director Evaluation. Clauson stated that not really anything has changed in the budget over last year. He brought up a 2% COLA proposed for the employees. Smith questioned how he came up with the 2%. A short discussion ensued and it was decided to be discussed at a later meeting. Clauson added that he had put an additional ½ Ton Pickup Truck purchase for Summers for larvaciding. Clauson reported that he got the preliminary figures from the Property Appraiser. Smith questioned the land purchase amount and Clauson stated that the amount will be growing from year to year with the carryover amounts. He added that there is \$150,000 in Contingency and money there for future Capital Outlay. Clauson ended by stating that the Budget is pretty much what it was last year. Smith wanted to know about the secretary position and Clauson said he was going to run an ad next week. A short discussion ensued.

Clauson then gave a recap on his China Trip. He mentioned that he spoke to two groups with a power point, adding that it was an overall good trip.

Couch then moved to Director's Evaluation. Clauson reported that he received the recaps from Attorney Myers. Clauson said it came across as a very good evaluation. He then asked if there was

anything that the commissioners wanted him to work on. He brought up that one of the things mentioned was that he would benefit from increasing involvement in civic clubs. He said that he was going to look into the Rotary Club or the Kiwanis Club. The commissioners expressed their likes and dislikes for the appraisal system. A lengthy discussion ensued. Clauson ended by thanking the employees for their teamwork and help which made his job that much easier.

#### Attorney's Report

No report. Clauson stated that Attorney Myers mentioned in her email to him that she wanted to look over the License Agreement with St Joe land access agreement in order to get access keys to some of their gates. A short discussion ensued.

#### Director's Report

Clauson began his report by reviewing the calendar of events scheduled for June and July of 2015. The commissioners had no comments or concerns with any of the dates and activities planned. Clauson then gave his Operations Report stating that it has been very dry and not a lot of mosquitoes. He added that we did spray some routes and did some spot spraying. He mentioned that he has encouraged Summers to do some pre-emergence treatments.

Clauson brought up that Florida League of Cities approved us for the safety grant and they are going to send us a check \$1098.00, half of the cost of the Defibrillator machine. They also asked Clauson to sit on their Safety Review Committee for that grant process.

Clauson completed his report by informing the board that Riles had sent in some mosquito pools and all but one came back negative, with one coming back as pending. All of the chickens have been tested negative.

He then brought up the building we had previously looked at for purchase at the Commerce Park which has become available again. He made contact with someone to check on it to possibly purchase it for our new location. He presented pictures to the commissioners for them to view the area and the building. A lengthy discussion ensued.

#### New Business

District Boundaries as per GIS Dept. Bay County Property Appraiser's Office, Budget Amendment, and FSU Equipment MOU Renewal.

Clauson presented the commissioners with a colored map showing the boundaries of the district he received from the Property Appraiser's Office. A short discussion ensued.

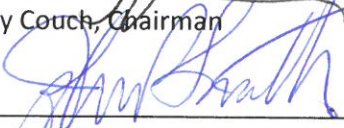
Couch then moved to the Budget Amendment, Clauson explained that \$2,000 is being moved to cover employee training. All commissioners were in agreement.

FSU Equipment MOU Renewal. Smith explained the reasoning and the inventory list. A short discussion ensued regarding the contents. Dean made a motion to accept the MOU and Couch seconded and the motion passed with Smith recusing himself.

Announcements

Couch reminded the commissioners about filing their financial paperwork with the Supervisor of Elections. There were no announcements and no further business to come before the board, and Chairman Couch adjourned the meeting at 7:09 PM.

  
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Larry Couch, Chairman

  
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John Smith, Treasurer

  
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Joyce Dean, Secretary