

November 6th, 2017

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Dean at 5:01 P.M. on November 6th, 2017. Dean requested that the roll be recorded, and noted that all commissioners, Director Clauson, Billy Perry and Laurell Young were present.

Approval of Minutes

Secretary Caldwell confirmed that everyone had received and reviewed the minutes from the October 9th, 2017 Board Meeting; and asked if there were any changes. Hearing none, he made a motion that the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

Financial Reports

Treasurer Couch referenced the financial reports and commented that we haven't received much, \$1,401.92, since it is the beginning of the new fiscal year but wanted to make everyone aware that due to the District becoming a Tier I District, based on projected tax revenues, we will not be receiving State Funding for FY 17/18. The budget has been adjusted and the amendments approved during the last meeting have been voided. New budget amendments have been provided for review and approval by the board. The final carry over amount for State funds is still \$36,715.78, which was \$16,695.44 more than budgeted, and the additional funds are still being allocated to the Chemicals Account (#52.2); the only change with the corrected budget amendment is to reflect the loss of the state funds and decrease the Chemicals Account (#52.2) accordingly. The final carry over amount for Local funds of \$1,739,709.25 has not changed, but Revenue Account 380, Other Sources, has been increased by \$700.00 to reflect the increased contract price for the Navy Base spraying. \$12,000.00 is still being added to the Operating Expenses Account (#30) to cover the increased property taxes, as well as \$727,709.25 being added to the building fund in the Capital Outlay Account (#60); the additional \$700.00 is being added to the Repairs & Maintenance Account (#46). Couch made a motion to approve the budget amendments as submitted; Caldwell seconded, and the motion carried without dissent. Couch did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

Old Business

Dean then moved to Old Business and the new headquarters update. The first drafts of the Operations buildings were completed and reviewed at the District on November 1st; based on feedback from that meeting, the Shop & Hangar designs were modified to combine those into one building. Mr. Perry provided the commissioners with copies of the updated plans for the layout of the Shop & Hangar, the section view and exterior view of the Shop & Hangar Buildings, and the layout and section views of the Chemical Shed, Wash Bays & Fish Tank. Tomorrow James and Lee will be meeting Mr. Perry at the airport to inspect a hangar door recently installed from the same manufacturer we hope to use at the new facility. James, Commission Couch, Brad, Lee, Mike and Eddie will be meeting Mr. Perry at Anastasia Mosquito Control on the 30th to review our building plans and discuss Anastasia's design decisions and

post-construction 'lessons learned'. They will be driving over on the 29th and Brad will meet them at Anastasia MC on the 30th.

Clauson advised the TRIM Compliance response letter has been received, we were found to be in compliance with no errors or infractions found; as such, the District will be receiving our FY 17/18 tax revenues.

Three bids for the 2000 Ford Crown Vic were received but only two were received by the advertised deadline. After excluding the ineligible bid, the remaining sealed bids for the surplus equipment were then opened and read with the results below:

Item	Lee Duke	Danny Hood	Kyle Pridgen
2000 Ford Crown Vic	\$150.00	\$666.00 Winning Bid	Was not opened due to being received after 12:00 pm (12:17 pm) on 11/3/2017

Attorney's Report

Attorney Myers had nothing new to report.

Director's Report

Clauson began his report by reviewing the calendar of events scheduled for November and December of 2017, and January 2018. There was a Steaming Science event at Arnold High School that the helicopter and educational trailer were taken to on November 2nd. The FMCA Annual Meeting will be November 14th through the 17th. The Christmas Parade at Pier Park will be on December 9th and Brad will be over that week to decorate the helicopter for the parade. Cindy and Mike will be at Arnold High School the week of December 11th. The District will be closed from December 18th through January 1st, re-opening on the 2nd. The Fly-In is January 9th through the 11th, and the Dodd Short Courses will be held the week of January 22nd. The commissioners had no comments or concerns with any of the dates and activities planned. Clauson then gave his Operations Report referring to the October 2017 activity reports compiled by Summers and Riles.

New Business

Clauson advised that on November 2nd a third-party auditor for Florida League of Cities/FMIT was at the District performing an on-site payroll audit. Usually the audit is a worksheet completed and returned to FMIT by the District but this year we were selected for an on-site audit. After entering and reviewing the information provided by Laurell, Mr. Brian Adkins of Overland Solutions, Inc. advised that the only significant variance in workers comp class code costs/payroll that were projected at the end of FY 15/16 for FY 16/17 was in class code 4511 - Analytical Laboratories or Assaying and it corresponded to the temporary seasonal lab tech position that was filled by Kaylyn Cullen. All other class code costs/payroll were within the acceptable +/- 23% range.

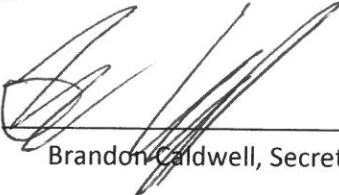
He then advised that Danny Hood was selected to receive the FMCA 2017 Sherrie Yarberry Award. Candidates must demonstrate exemplary performance resulting in enhanced unit efficiency or public recognition of excellence of the parent organization; the recipient will receive \$500 cash, a commemorative certificate, and funding to attend the FMCA Annual Fall Meeting.

Announcements

Dean asked how it was working out with Lee accepting the Holmes County Director of Mosquito Control position. Clauson advised that the work schedules were working out, that Lee passed his Director's exam, and that the letter provided by FDACS to Holmes County regarding Lee's qualifications for the position was quite complimentary. There were no announcements and no further business to come before the board, and Chairman Dean adjourned the meeting at 5:50 PM.



Joyce Dean, Chairman



Brandon Caldwell, Secretary



Larry Couch, Treasurer