

October 9th, 2017

The Regularly Scheduled Meeting of the Board of Commissioners for Beach Mosquito Control District was called to order by Chairman Dean at 5:00 P.M. on October 9th, 2017. Dean requested that the roll be recorded, and noted that all commissioners, Director Clauson, Kevin Obos, Larry Kennedy, Billy Perry and Laurell Young were present.

Approval of Minutes

Secretary Caldwell confirmed that everyone had received and reviewed the minutes of the meeting from the September 11th, 2017 Final Budget Hearing/Regular Board Meeting and September 21st, 2017 New Headquarters Design Workshop; and asked if there were any changes. Hearing none, he made a motion that the minutes be approved as submitted; Couch seconded, and the motion carried without dissent.

Financial Reports

Treasurer Couch referenced the financial reports and commented that we had just started the new fiscal year, and the funds received since the last meeting is \$11,932.14, of which \$10,752.25 was received from the State for the 4th Quarter of FY 16-17; the remaining funds received were \$16.84 from local taxes and \$1,163.05 from the Navy Base spraying. Couch asked for the final amount budgeted this year for the new building, including the carry over; the Local and State carry over amounts and corresponding budget amendments were reviewed. The final carry over amount for Local funds was \$1,739,709.25, which was \$739,709.25 more than budgeted; \$12,000.00 will be added to the Operating Expenses Account (#30) to cover the increased property taxes and the remaining \$727,709.25 will be added to the building fund in the Capital Outlay Account (#60). The final carry over amount for State funds was \$36,715.78, which was \$16,695.44 more than budgeted, and the additional funds will be allocated to the Chemicals Account (#52.2). With the carry over, the board was advised that approximately \$2.1 Million has been budgeted in FY 17-18 for construction. Couch did not have any other questions or comments and asked if anyone else had any questions regarding the P&L; hearing none he requested that the financials be filed for audit.

Old Business

Dean then moved to Old Business and welcomed Larry Kennedy, the new part-time helicopter pilot, to the District. Larry introduced himself to the commissioners, expressed his enthusiasm to be flying for the District, and provided a brief history his of flight experience both while serving with the Army and with the Bay County Sheriff's Department. Larry has flown several times with Brad already but no spray missions yet; when spray missions comes up, Clauson anticipates adjusting fuel levels to allow Larry to fly along for training purposes. Larry was very impressed with the equipment/software in the helicopter and interest to continue flying for the District after retiring from the Sheriff's Dept. in a couple of years. Couch also expressed his welcome and the high regard Mr. Kennedy is held within the Sheriff's Department.

Mr. Perry provided the commissioners with copies of a memorandum detailing the progress made since the Design Workshop held on September 21st, 2017: Mott MacDonald has received the programming workbooks back from the District; Mr. Jarman, lead architect, will be meeting with the Director and others to begin the refinement of the admin building needs; they have begun coordinating with major sub-contractors, including Nova Engineering, their geotechnical consultant, who provided a map of the proposed boring location plan, and their electrical and mechanical engineers; they have initiated contact with the FAA on extending the helipad construction deadline; and also initiated contact with the USDA's Marianna district office to determine whether there is funding/grants available for incorporating solar/green construction side projects. They have begun working on the floor plans for the shop and anticipate having a meeting early next week with Mr. Jarman to begin refining the admin building floor plans. Once the floor plans are further along, he would like to plan the trip to Anastasia MC. Mr. Obos passed along information from Attorney Myers that the City is looking to build a waste water treatment plant and a tower on a 28 acre parcel southwest of the new headquarters' location. She does not anticipate it being an issue but wanted to make the District aware due to the potential tower; she advised to contact Al Shore for additional information and/or updates.

Clauson advised the TRIM package has been sent to the Department of Revenue for compliance review and does not anticipate any issues.

The carry over amounts and corresponding budget amendments were reviewed as part of the Financial Reports.

Clauson provided an update on the 2017 FMCA Annual Fall Meeting; the meeting dates have been changed from November 12-15th to November 14-17th, 2017 and the location has moved from the Hawks Cay Resort in Duck Key to the Gaylor Palms Resort in Kissimmee, FL.

Attorney's Report

Mr. Obos attended on behalf of Attorney Myers and had nothing additional to report.

Director's Report

Clauson began his report by reviewing the calendar of events scheduled for October, November and December of 2017. The Pirate Parade was cancelled due to inclement weather. The Cops N Kids event will be held next Saturday, the 21st, at Frank Brown Park this year. Cindy has several events leading up to Halloween, including a Spooky Science event at Hutchinson Middle School on the 26th, Trunk or Treat at the Navy Base on the 27th, the Monarch Butterfly Festival at the Conservation Park on the 28th, and Zoo Boo on the 29th. There is a Steaming Science event at Arnold High School that Cindy and Brad will be taking the helicopter and educational trailer to on November 2nd and Cindy will be at West Bay elementary for the first time three days the week of November 27th. The Christmas Parade at Pier Park will be on December 9th and Brad will be over that week to decorate the helicopter for the parade. The District will be closed from December 18th through January 1st, re-opening on the 2nd. The commissioners had no comments or concerns with any of the dates and activities planned. Director Clauson has been invited to attend and speak at the Mosquito & Vector Control Association of California's annual meeting, with the board's approval. The meeting is being held in Monterey, CA January 28-30th, 2018; the board had no objection. Clauson then gave his Operations Report referring to

the September 2017 activity reports compiled by Summers and Riles. Eddie has provided a couple additional reports reflecting the FY 16-17 totals for adultciding and also for work hours by activity.

New Business

Clauson requested approval for the purchase of a new truck, a Ford F-150 Super Crew Pick-up, at \$29,390.60 for Mike's use; it will also be used, as needed, for District travel. A new pick-up was in the budget for \$28,000.00 but the price has increased by \$1,390.60 from the original price quote received earlier in the year. The board had no objections to the purchase.

He then requested that with the purchase of the new pick-up truck that the board approve selling the 2000 Ford Crown Vic as surplus; and the board approved.

Announcements

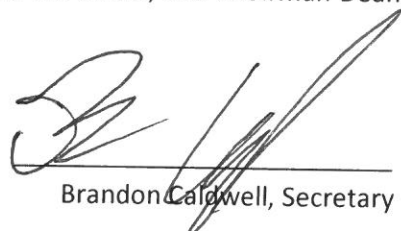
There were no announcements and no further business to come before the board, and Chairman Dean adjourned the meeting at 5:35 PM.



Joyce Dean, Chairman



Larry Couch, Treasurer



Brandon Caldwell, Secretary