

Beach Mosquito Control District

Regular Board Meeting

Monday, November 4, 2019

The regularly scheduled meeting of the Board of Commissioner for the Beach Mosquito Control District was called to order by Chairman Couch at 5:00 PM on Monday, November 4th, 2019. Present were Commissioners Couch, Dean and Caldwell along with Director Clauson, Legal Counsel Amy Myers, Terri Thornton and Cale from Mott MacDonald.

Approval of Minutes.

Commissioner Dean asked if anyone had any changes pertaining to the October 14th Board Minutes, there being none she suggested the minutes be approved as presented. Chairman Couch made a motion to approve the minutes and Caldwell seconded. Motion passed unanimously.

Financial Report.

Director Clauson stated that the report is not complete because information wasn't transmitted to Frankie who does our financials. Interest and tax distribution are probably accurate. The report does not have the total revenue on the P & L. All those columns are "0" for the budgeted amount. Terri is putting in the dollar amount for each of those that count. Frankie will be out in the morning to complete the report and I will email it to each Commissioner. The amount being paid to Frankie was discussed. Chairman Couch asked if there were any other questions on the Financials, there being none he stated the record showed that \$3,598.99 was the Tax Revenue received since the last meeting. We will file the Financial Report for audit. Director Clauson stated that the District should be receiving a rather large amount towards the end of November.

Old Business.

Cale from Mott MacDonald stated that unfortunately it is getting down to the wire on the new headquarters. They are getting close to completion and working towards the CO in a couple of weeks. He does not feel that the deadline is going to be met. He feels that it will be after Thanksgiving before it will be completed. Everyone agreed they wanted everything completed accurately. A week or two at this point is not going to matter too much and we do not want to rush things. There are some last-minute challenges to take care of, stated Cale. Director Clauson stated there was a site meeting last week when it was raining. Something needs to be done about the rain going into the shop by the bay doors. There may need to be some type of guttering system. There was much discussion on the completion of the building. The asphalt is

going to need some type of repair. Cale stated that they have put them on notice. There are issues and some work is not acceptable. Monies have been held until completion. The architectural walk through is scheduled for the 13th, but that may not happen. That's only a week from Wednesday. We would prefer they tell us when they are finished then we can do a punch list and then pursue the CO (Certificate of Occupancy). They have 30 days to complete the punch list. The Director stated at this point, we will be getting in by the Christmas Holidays. We will have the next board meeting December the 9th and asked if Cale would be there, He stated he would. Director Clauson stated that hopefully we can get all this completed by the Christmas holidays.

Current Headquarters Update.

Carl Allen could not make this meeting. He stated he will be coming by tomorrow and do a walk through and speak on behalf of the buyer to let him know what items be staying and going. So far, things are moving along fine. They have an environmental evaluation that they are going to do. They have ordered a survey and the title search. The closing needs to be completed by January 7th 2020. Legal Counsel, Amy Myers, spoke in reference to the documents that will be needed to close. Chickens can stay until we get a new home for them.

Attorney Report.

Amy Myers had nothing to report.

Calendar Review.

Veterans Day is the 11th. Bay County Health Department has a vector control meeting on the 13th and unless it has something do with mosquitoes, director Clauson does not attend. Cindy will be at Patronis School the 13th and 14th and at Island Reserve HOA on the 16th. We have FMCA in St Augustine the 17th through the 20th. A walk through at the new headquarters is scheduled on the 21st. We will be closed the 28th and 29th for Thanksgiving.

December board meeting is the 9th. Mike is going to North Carolina to NCVCM the 10th. The Christmas Parade is the 14th. The BMCD will close on the 23rd for the holidays.

We will return on January 6th. After we scheduled the board meeting 13th, we discovered the fly-in was scheduled the 13th and 14th. Would like to reschedule the January board meeting for the 20th. Tally Days are the 21st and the 22nd. MVCAC in San Diego is the 26th through the 29th.

Operation Update.

The guys have had very few mosquitoes service requests. We are finding a few mosquitoes in the traps. We have had to spray with the helicopter in years past near Thanksgiving, so we are still monitoring the mosquito abundance. It's getting cooler and mosquito count is down.

Election of Officers, 2020.

Commissioner Dean stated she would like to keep the officers as they are currently. That being Larry Couch as Chairman, Brandon Caldwell as Treasurer and herself as Secretary. Chairman Couch made a motion and Caldwell seconded. Motion passed unanimously.

Director Clauson had one other item. Sue from Coastal Helicopters would like to trailer our helicopter to Orlando to the National Agriculture Aviation Association meeting. AGNAV will pay all expenses for Larry (who has time off) to go and show the helicopter. I will make sure that Coastal insurance will cover us first. Sue said they will clean and polish and work on our helicopter. If Larry were not able to go, this would not be a consideration. The Board had no objections to Coastal trailering our helicopter to Orlando.

No other announcements.

Meeting adjourned at 5:20 P.M.

Larry Couch, Chairman

Joyce Dean, Secretary

Brandon Caldwell