

**Beach Mosquito Control District
Regular Board Meeting
June 8, 2020**

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:05 by Commissioner Larry Couch. Commissioner Couch, Director James Clauson, and Office Manager Sandra Henry all present. Commissioner Dean, Commissioner Caldwell and Amy Myers, legal counsel present, attended via phone /video conference due to the Covid-19 social distancing.

Approval of Minutes. Commissioner Couch requested approval of the May 11, 2020 meeting minutes. Commissioner Dean asked if everyone had reviewed the amended minutes. Dean made a prior correction to the minutes, it was discussed and confirmed that everyone had a copy of the amended meeting minutes in the board packet to review. Once confirmed, the motion was moved to approve as presented. Commissioner Dean confirmed, Caldwell seconded. The motion passed unanimously.

Financial report. Commissioner Caldwell presented the financial report, noting the total tax revenue received since last meeting. Reviewed the P&L and noted the cost of the new building. Chairman Couch recommended the report from May 11, 2020 through May 31, 2020 be filed for audit.

Old Business.

- A. Lot Purchase – Director Clauson announced that we have a RESOLUTION. Commissioner Couch read the RESOLUTION. We have Resolution 20 – 1, A RESOLUTION OF THE BEACH MOSQUITO CONTROL DISTRICT, APPROVING A REAL ESTATE PURCHASE AGREEMENT WITH THE ST. JOE COMPANY FOR THE PURCHASE OF COMMERCE PARK LOT 9 in the basic amount of \$614,400.00 and shall be effective immediately upon passage. Legal Counsel Amy Myers explained this document authorizes the appropriate officers to sign, the board has authorized the purchase and should make the process easier for the closing and title company. Commissioner Couch made a motion to approve RESOLUTION 20- Approving the real estate purchase of Commerce Park, Lot 9 in the basic

amount of \$614,400.00. Commissioner Dean seconded; the motion passed unanimously.

- B. Audit – Still Working on the Audit. There are two or three more items they need that we are currently working on. Other than that, everything is moving along. It will hopefully be completed within the next month.

Attorney Report. Myers – Nothing to report.

Director report.

- A. Calendar Review. The Director presented the calendar of upcoming meetings, outreaches, community events, trainings for June, July, and August. There is not a lot going on due to COVID related cancellations. Mosquito Awareness Week is the week of June 22, we hope to have Paris Janos from Channel 7 out again on June 23, and Channel 13 out on the 25th to fly with us. We have a few Webinars scheduled and our regular scheduled board meetings. Things will start picking back up soon and the calendar will start filling.
- B. Operations update. Reviewed the Activity Hours for May. We have had several service requests. We sprayed several times in the mornings with our trucks. The counts are still low but starting to move upward. There has been a handful of service requests. You can see the rain fall and the mosquitoes and the light traps on the report. Things will be picking up with the recent rainfall.

New business.

- A. 2020-2021 Budget (First Look) - The Director reported that the Budget is due in Tallahassee on July 15, 2020, and there will be one more board meeting on July 13th to look at it. He reviewed the rough draft with the Commission, noting the 3% COLA increase proposed in salaries. Discussion followed regarding the COLA and the pay scale steps. The Director indicated he would prepare a spreadsheet for the Board to review at its next meeting to review the pay scale and employee salaries.

The Director briefly summarized the remainder of the tentative budget, stating that it is very similar to last years, though adjusted where possible based on what we were are paying here at 509 Griffin vs. what we were paying at 1016 Cox Grade Rd. and projecting that out through next year. Some line items have gone down, some have been eliminated,

others have gone up like water and electricity. The chemicals have stayed the same, it has been a very dry season, last year, so we did not do a lot of purchasing. He noted \$300,000 for a potential new chicken facility and pole barn; \$1,600,000 for a future new helicopter and \$80,000 for future helicopter repairs & maintenance; \$90,000 for Machinery & Equipment, if we need new trucks. The grand total for our expenditures is \$3,836,959 as of right now.

Commissioner Couch asked when Dan Sowell would have us some numbers. Director Clauson explained we should have that the first of July. It was discussed that we should have everything completed by the board meeting on July 13th, so the budget can be filed by July 15. Director Clauson explained that he had received the preliminary Ad Valorem Assessment Roll and Total Assessed Value was at \$11,000,000,000 which is an increase from last year.

Commissioner Couch asked for questions on the 20-21 Budget, and Commissioner Caldwell asked for more clarification on the application of COLA and the pay scale.

- B. TRIM (Truth in Millage) for FY 2020-2021 - Attached is the report from Dan Sowell showing the Ad Valorem Assessment Roll and Total Assessed Value of 11,000,000,000. The confirmed / binding numbers will be available the 1st of July.
- C. Mosquito Awareness Week (June 22 thru June 26th) Channel 13 has asked to fly with us – reporting from the air. We are planning that for June 25th. Evidently, Channel 7 does not allow flying anymore.
- D. FRS (Florida Retirement Service) and DROP – Director Clauson announced that in September he will turn 62, and at 30 years of service or at age 62 is when you can enter the DROP program, which he is looking at doing in September. Once you enter DROP, you must leave within 5 years.

He said he started working Mosquito Control in 1989 at South Walton Mosquito Control. When he started in FRS, he was in the regular class, because he did not know there was a senior management class and later had it changed in 1995. So, there are 6 years of being in the regular class vs. the senior management class. FRS sent an estimate on what it would take to purchase the difference between the regular class and the senior management class and that is roughly \$35,000.00. He said

purchasing the difference would increase his retirement by about \$175.00 a month, and requested the Board's opinions on purchasing the difference. Lengthy discussion ensued. Attorney Myers confirmed the Board had the legal authority to pay some or all the amount. The board agreed that Director Clauson does a great job, but after further discussion, the board agreed they do not feel comfortable using taxpayer dollars to fund the request.

- E. 2020 F-250 Shop Truck - Director Clauson requested to replace the current shop truck with a 2020 Ford F250 Super Duty Super Cab Pick-up 4X4, in the amount of \$32,611.50. It is an extended cab that seats 4, that should carry us for about 10 years. Commissioner Couch made a Motion to purchase, Commissioner Dean seconded, the motion passed unanimously.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:41pm.



Larry Couch, Chairman



Joyce Dean, Secretary



Brandon Caldwell, Treasurer

RESOLUTION 20-1

A RESOLUTION OF THE BEACH MOSQUITO CONTROL DISTRICT, APPROVING A REAL ESTATE PURCHASE AGREEMENT WITH THE ST. JOE COMPANY FOR THE PURCHASE OF COMMERCE PARK LOT 9 IN THE BASIC AMOUNT OF \$614,400.

BE IT RESOLVED that the appropriate officers of the District are authorized to accept and deliver on behalf of the District that certain Real Estate Purchase Agreement between the District and The St. Joe Company, relating to the purchase of vacant Commerce Park Lot 9, in the basic amount of Six Hundred Fourteen Thousand, Four Hundred Dollars (\$614,400), in substantially the form attached and presented to the Commission today, with such changes, insertions or omissions as may be approved by the Executive Director and whose execution shall be conclusive evidence of such approval.

THIS RESOLUTION shall be effective immediately upon passage.

PASSED in regular session this 8 day of June, 2020.

BEACH MOSQUITO CONTROL DISTRICT

By: Jay J. Carl
CHAIR

ATTEST:

Joyce B. De
SECRETARY