

## Beach Mosquito Control District

### Regular Board Meeting

Monday, October 14, 2019

The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order by Chairman Couch at 5:00 PM on Monday, October 14<sup>th</sup>, 2019. Present were Commissioners Couch and Caldwell along with Director James Clauson, Terri Thornton, Cale Madden from Mott McDonald and Carl Allen from Counts Real Estate.

#### Approval of the minutes.

Commissioner Couch presented one minor change needed on the second page under New Business referring to Teladoc. He asked that one of the two "the"s be deleted and he made a motion to approve the minutes for Monday, September 9<sup>th</sup>, 2019. Caldwell seconded.

#### Financial Report.

Director Clauson stated that we have a new updated P & L report since the folders were put together. He also stated that some of the accounts were over due to it being the end of the fiscal year. One thing he made note of was the CO2 bottles were not over by 850%. They were over but not that much. That's the reason it was over the 100%. Commissioner Couch stated we have just over \$100,000.00 to be collected, which is amazing, just short \$29,138.00 rather than the normal \$150,000.00 to \$200,000.00 short every year. Commissioner Caldwell stated there was \$97,782.72 in total revenues since last meeting and miscellaneous \$98,082.72 total since last meeting. There was a discussion of the error in the interest on the report which is in the process of being corrected. Couch asked if there was any other discussion and hearing none, he stated the Financial should be filed for audit.

#### Head Quarters Update.

Cale stated that they are nearing the end of the building process. Less than a month out. Hopefully ready to be occupied mid- November. There is a meeting Wednesday and a punch list can be started at that time. Stated he knows everyone is excited, but he wants everything completed before occupancy. The city will have to go out and approve and issue an Occupancy Certificate before BMCD can take possession. Finishes are coming along. The paving and the landscape are done. There is an incentive for the contractors to get completed and soon. Cale stated on this four million dollar job, we are retaining four hundred thousand until completed. Director Clauson stated that the walls need another coat of paint and the hanger needs another coat also. The floors are not down yet. An electrician and the Fire Inspector were out there today. Cale stated that there will be a lot of things to come together at the last second. Overall the project is looking good and we want to give you a quality product. The District will be getting some tax savings back at the end of the project. Mr. Clauson gave Cale a business card of Wes who has been doing aerial pictures with a drone.

Sale of Current District Headquarters.

Carl, with Counts Realty stated he has a contract on the Current District Headquarters for the full asking price of \$675,000.00 with a closing date on or before 01/07/2020. Director Clauson brought up the subject of the chickens. Carl said there should not be an issue with the chickens since the buyer is being very reasonable. The new buyer will do a Phase One and everything should run very smooth with the sale. Carl discussed the improvement of the road. Chairman Couch signed the contract and stated we should be out by end of November and the property available December.

Attorney Report. Amy Myers not present.

Director Report.

Cindy is back from Vero Beach, FL where she attended the FMEL and had a good time and received her State Certificate. We had the Pirate's Parade Saturday. It was very good. Everyone had a good time and we threw a lot of beads. There is a construction meeting on Wednesday. Cindy will be at Patronis the 16<sup>th</sup>, 17<sup>th</sup>, 21<sup>st</sup> – 24<sup>th</sup>, the 30<sup>th</sup> and 31<sup>st</sup>. Cops and Kids is on the 19<sup>th</sup>. The trailer is being wrapped with our new look. It's going in on Wednesday and hopefully we will get it back by Friday. Cindy has Trunk or Treat at the Navy Base and Zoo-Boo on the 26<sup>th</sup> for Halloween. Mike will be going to Tallahassee the 29<sup>th</sup> to attend the Florida A & M conference on Urban entomology and talk about mosquitoes.

November board meeting on the 4<sup>th</sup>. Veteran's Day is on the 11<sup>th</sup> and we are closed. Cindy is at Patronis the 13<sup>th</sup> and 14<sup>th</sup> and Island Reserve (HOA) on the 16<sup>th</sup>. We have FMCA the next week, 17<sup>th</sup> through the 20<sup>th</sup> and we will be closed the 28<sup>th</sup> and 29<sup>th</sup> for Thanksgiving.

We do not have a lot going on in December. The December Board Meeting is on the 9<sup>th</sup>. Mike asked about going to North Carolina Vector Control Association meeting. Director Clauson told him to go and represent Florida. On the 14<sup>th</sup> we have the Christmas Parade and we are closed for the holiday on the 23<sup>rd</sup> two weeks.

Caldwell asked if there have been problems at Island Reserve because a resident approached him in reference to the spraying of mosquitoes. Director Clauson explained that often he or Cindy will go out and talk to the community about mosquitoes and the procedures we use and what they can do to help combat any problems. It has been really dry and we have had very few service request in the last few weeks. The counts in the traps have been low. The retention ponds have been drying up and loosing their fish. Very few landing rates. We will be breaking down the fish tanks for the move.

Director Clauson stated that we went with regular dues this year instead of sustaining dues for FMCA because of the issues with note getting answers about FMCA financials.

New Business.

Director Clauson asked that the new Cola rate per the budget be retro-active. Commissioner Couch made a motion to implement the Cola retro to the first of October. Caldwell seconded the motion.

Director Clauson stated he would like to hire Michelle Buell full time. She has been a seasonal employee for about 5 months. She has been an asset to the District and will be a technician to help out while Danny is out due to surgery. Would like to start her out at \$13.00 per hour even though she makes more

than that now, but she has no benefits at present and incorporate the Cola also because she has been here half a year. Commissioner Couch made a motion to approve the seasonal employee to a full time position. Caldwell seconded the motion and it passes.


The 2007 Ford ½ ton pickup has been giving problems and we need to declare it surplus, that's the first step in getting rid of it. We still have the other 2007. We will offer them both at the same time to the general public. We normally offer to BMCD employees, but I really don't think anyone wants them. Then I will advertise to the public and any other local entities for bids. Couch made a motion to declare the truck as surplus and Caldwell seconded.

Last thing is the TRIM Compliance Letter from DOR in Tallahassee. The letter said we are in compliance. Receiving that letter is always a good feeling knowing everything has been done correctly and we will get our tax revenue.

No other announcements.

Meeting adjourned at 5:35 P.M.

  
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Larry Couch, Chairman

  
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Joyce Dean, Secretary

  
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Brandon Caldwell, Treasurer