

**Beach Mosquito Control District
Regular Board Meeting
July 13, 2020**

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 by Commissioner Larry Couch. Commissioner Couch, Commissioner Caldwell, Director James Clauson and Sandra Henry, Office Manager all present, Commissioner Dean and Amy Myers, legal counsel, attended via phone /video conference due to the Covid-19 social distancing.

Approval of Minutes. Commissioner Dean presented the minutes of the June 8, 2020 meeting and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Caldwell seconded. The motion passed unanimously.

Financial report. Commissioner Caldwell presented the financial report, noting the total tax revenue received since last meeting. Reviewed the P&L and noted the cost of the new building. Chairman Couch recommended the report from June 2020 be filed for audit.

Old Business.

- A. Lot #9 Purchase – Closing scheduled for July 14th, 2020.
- B. Audit – We are close to closing the audit. The deadline of June has been extended due to COVID-19. Director Clauson explained there is an additional grace period of 60 days. We have been looking into dollar amounts reported to FRS but recorded in Quickbooks in another way along with leave information. Commissioner Dean asked what the amount of discrepancy was, Director Clauson explained around \$107.00, but explained that the correct amount was paid to FRS, it just needs to be corrected in Quickbooks. The board also discussed how to close out the outstanding last payroll checks to Laurell based on advice from the auditor. Auditor advised to recorded as unclaimed funds to the state. Director Clauson will review and follow-up with Legal.
- C. 2020-2021 Budget – Director James Clauson presented the budget; it was reviewed in detail. Account 10 was addressed and corrected from the prior meeting from a COLA increase to a Step Plan Increase this year.

Commissioner Dean made a motion to approve the Oct 1, 2020 – Sept. 30, 2021 budget as presented. Caldwell seconded. The motion passed unanimously.

- D. TRIM (Truth in Millage) for FY 2020-2021, 1st Budget Hearing Date – Director James Clauson presented Taxable Value Options with current year proposed operating millage rate with roll back rates. Commissioner Couch proposed and it was discussed to move forward with the .3500 millage rate which provides a tax reduction to the taxpayer of 28 % from the rollback rate, with an estimated amount of \$3,477,762. Commissioner Couch made a motion, second by Commissioner Dean, the motion passed unanimously.

Proposed Dates:

September 9, 2020 ~ 1st Public Hearing scheduled at 5:01 PM.

September 11, 2020 ~ Advertise in News Herald for Final Hearing date and time.

September 14, 2020 ~ Board meeting and Final Hearing at 5:01 PM.

Commissioner Dean made a motion to approve dates, Commissioner Caldwell seconded, motion passed unanimously.

Attorney Report. Myers – No Report

Director report.

- A. The Director presented the calendar of upcoming meetings, outreaches, community events, trainings for July, August and September and indicated the COVID related cancellations. James has a virtual meeting July 14th with Senator Rubio's office. He will discuss the FSU surveillance program that has been discontinued. No activities going on in August. September 15th FCCMC meeting.
- B. Operations update. Reviewed the Activity Hours for June. It has still been very dry. We have had a few service requests. Not much to report. No UVL spraying yet.
- C. COVID-19 ~ Lee was out a week due to Covid-19, he stayed out of work waiting on the test results. I wanted to propose to the board a 50/50 split. I want individuals that feel sick (COVID-19) to stay out while they wait on their test results. The results may sometimes take up to a week. It was discussed and approved by the board to pay administrative leave.

Attorney Myers will research a few legal areas (CARES Act) and follow-up with Director Clauson with further direction.

New business. – No Report

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 5:39pm.



Larry Couch, Chairman



Joyce Dean, Secretary



Brandon Caldwell, Treasurer