

Beach Mosquito Control District
Regular Board Meeting
May 10, 2021

Call to Order and Roll Call. The regularly scheduled meeting of the Board of Commissioners for the Beach Mosquito Control District was called to order at 5:00 by Commissioner Larry Couch. Commissioner Couch, Commissioner Dean, Commissioner Smith, Legal Counsel Amy Myers, Director James Clauson, and Office Manager Lauren Dee, all present.

Approval of Minutes. Commissioner Dean presented the minutes of the April 12, 2021 meeting and moved that they be accepted as presented. Commissioner Dean made a motion to approve as presented. Commissioner Smith seconded. The motion passed unanimously.

Financial report. Commissioner Smith presented the financial report, noting the total tax revenue received since last meeting. Commissioner Smith mentioned that the District had received almost all of the expected revenue from the Property Appraisers projection. Commissioner Smith noted that the amounts on the financial report changed since the last meeting. The Office Manager explained that the original financial report contained inaccurate amounts and the updated one reflected the correct amounts. Reviewed the P&L. Budget amendment was presented. Commissioner Smith stated the Financial should be filed for audit.

Old Business.

- A. FMCA Update – March 17th meeting was virtual, but a pivotal voting took place on not allowing the district's that did not pay government sustaining dues to have individual members be apart of FMCA. The next meeting is June 9th in Bradenton. The new website is up and running, it contains a member portal. Still looking at a fall meeting down in The Keys.
- B. Personnel Manual Revision – The new personnel manual was presented to the board. Director Clauson proposed adding a clause in the manual about employees bringing their personal laptops. Amy had two slight comments regarding the outside employment and adding the personal use of district property to the list of unacceptable activities.

Commissioner Couch made a motion to approve the revised Personnel Manual. Commissioner Dean seconded. The motion passed unanimously.

- C. Helicopter Update – Larry Kennedy and Director Clauson visited Piney Flats where the helicopter is being built to check out the progress. The District is having to make a couple of changes to ensure the spray systems are compatible with the District’s needs and the new helicopter. Looking at a June time frame for pick up. Our new part-time pilot, Wade, will be attending The Bell Flight School in June. When we get the helicopter, Isolair will come down and hook up the systems either at the District’s hangar or over at Coastal.
- D. Positive Pay – The District’s very first positive pay upload was May 10. So far it is working great. Lauren will update on the next meeting.

Attorney Report. No report.

Director report.

- A. Calendar Review – Rudy’s 3-day meeting in May has been canceled. The 23rd Annual Washington Conference is still going to be held virtually from May 10 – May 14. The District will be holding a calibration class on May 12th. FCCOMC is having a virtual meeting May 18th. FMCA meeting June 9th at Manatee County. Cindy starts going to Camp Helen every other Thursday starting on June 10th. FASD meeting in Orlando June 14 – June 17. Wade will be attending Bell Flight School June 14 – June 18. Mike will be attending Bio of Vector Borne Disease in Moscow, Idaho from June 20 – June 25. July 5th is a holiday. Cindy will also be at Camp Helen July 8th and July 22nd. Budget is due to FDACS by July 15th.
- B. Operations and COVID Update – Done a couple of ULV spraying at night. Our last new chicken coop will be ready to go into the field on May 11th. Service request numbers have been very light, mostly they are related to standing water. No more COVID concerns with the employees recently. Commissioner Smith inquired with Director Clauson if there were any applied research projects coming up. Director Clauson mentioned a project that Eddie and Mike were running on a product that was given to us – Metilar. Director Clauson mentioned that hiring someone such as an Entomologist Assistant would free up some time for Mike where he could work on more research projects.

New business.

- A. FY 21-22 Draft Budget – Final budget must be to FDACS by July 15th. The rough draft was reviewed, noting a 2.95% COLA increase proposed in salaries. The Office Manager presented the updated salary schedule. A discussion followed regarding the COLA and the pay scale steps. The rest of the budget was reviewed briefly, but it is remarkably similar to last years. The Office Manager went over some Consumer Index reports that support the 2.95% COLA and a discussion followed. Commissioner Couch commented that the 2.95% seems fair. Director Clauson noted we had two meetings before the budget had to go to FDACS.
- B. Budget Amendment – The budget amendment in the amount of \$140,556.29 was presented to the board. The funds were moved from Capital Outlay into several other expense accounts. Commissioner Smith made a motion to approve the budget amendment. Commissioner Dean seconded. Motion passed unanimously. This budget amendment number will be 2021-01.

Any other announcements:

There being no other business or announcements, the meeting was adjourned at 6:17 pm.


Larry Couch, Chairman


Joyce Dean, Secretary


John Smith, Treasurer